

*Village of Folsom*  
*Mayor - Bettye M. Boggs*

*Aldерwoman - Paulette Lee*  
*Aldерwoman - Jill Mathies*  
*Alderman - Lance Willie*



*Andree Core - Municipal Clerk*  
*Ronnie "Beau" Killingsworth -*  
*Chief of Police*  
*Delbert G. Talley - Village Attorney*

**General Meeting**

**7:00 p.m.**

**August 10, 2015**

**Present: Mayor Bettye M. Boggs**  
**Aldерwoman Paulette Lee**  
**Aldерwoman Jill Mathies**  
**Alderman Lance Willie**  
**Municipal Clerk, Andree Core**  
**Village Attorney, Delbert Talley**

Mayor Boggs called the meeting to order and the municipal clerk, Andree Core, established a quorum. The invocation was led by De'Jeune' Richardson who read a prayer by one of the founding fathers and followed with the pledge.

**Approval of Agenda**

Mayor Boggs asked for the approval of the agenda and a motion by Alderman Willie was made to amend the agenda by adding utility adjustments. Aldерwoman Mathies asked if the agenda was redone before the meeting. Mayor Boggs stated that the agenda was redone and the corrected one was redistributed around town and posted at town hall on Friday afternoon. The motion to approve the agenda was seconded by Aldерwoman Mathies and the motion carried (3 yeas, 0 nays).

**Approval of Financial Statements**

The monthly financial statement was presented. Mayor Boggs stated that the financial statements were completed on Friday and put in the alderman boxes for review. Aldерwoman Mathies stated that she cannot approve that the financial statement are 100% correct without time to review them. She asked Mr. Talley advice that if she approves them without proper review is she stating that they are correct figures. Mr. Talley stated that is correct. Aldерwoman Mathies stated that she cannot approve them. Mayor Boggs stated that the bank statements from Capital

One do not arrive until the 10<sup>th</sup> of the month. Mayor Boggs stated that the clerk is printing the E statements as soon as they are ready at Capital One to start reconciling the accounts prior to the statements being received in the mail. She stated again that these were ready for board review on Friday. Alderman Willie made a motion to table the approval of the financial statements until next month's meeting. The motion was seconded by Alderwoman Mathies and the motion carried (*3 yeas, 0 nays*).

### **Old Business:**

#### **Item I – Sign for Moise Square**

Alderwoman Lee stated that they are in the process of finalizing the sign. She said they looked into adding interchangeable lettering to the sign and we have signed an approval. Alderwoman Mathies questioned whether this was the welcome signs or the Moise sign and it was confirmed the Moise sign. She also stated that we were looking into getting sponsorships from local businesses for the welcome signs, and Mayor Boggs asked if anyone would like to approach our businesses on this effort.

#### **Item II – Safe Water Drinking Act**

Mayor Boggs stated that the safe water drinking act was discussed in full at our last meeting and this act is a federal law and we receive a bill annually for \$3.20 per customer. She stated that we are deciding whether to continue paying this bill or pass it along to the customers. Mayor Boggs stated that she put this bill in their boxes for them to review and the total bill this year is \$1,635.84.

Mayor Boggs stated that it is the decision of the board as to whether they want to have a one-time assessment of our water customers or if the village will continue paying this bill. Mayor Boggs stated that we did research and found out that a number of municipalities pass along this \$3.20 to the customers in a one-time fee.

Alderwoman Lee stated that she believes the village should incur this one-time fee. Alderwoman Mathies stated that she believes that this should be a one-time assessment to each customer and added to the September bill. Alderman Willie stated that he has talked to citizens after the last general meeting and our citizens were very active about increasing water rates to help out the village. Alderman Willie stated this is a one time a year fee to help out the village and he would not mind picking this fee up on his bill. Alderman Willie stated that he agrees with Alderman Mathies because it is a fee that we are getting charged. Alderman Willie stated that right now with the sewer and water problems that we have he feels that the town needs to save as much money as possible. Alderman Willie made a motion to apply the \$3.20 once a year to the customers instead of the town. Alderwoman Mathies asked if this would apply to the September bill and also asked if this bill fluctuates every year.

Mayor Boggs stated that she would like a clarification from Mr. Talley regarding the process as a resolution. Mr. Talley stated we are passing this assessment along to the citizens and stated we need a resolution. He stated they can vote on the resolution tonight and have it signed during the week.

Alderman Willie made a motion that at the end of the fiscal year we collect this \$3.20, unless it goes up, from each customer on the first month of the fiscal year. There was no second. Mr. Talley asked when is this bill due and how long do we have to pay it.

Alderman Willie made a motion that on the first month of every fiscal year that we collect the fee that is applied to every customer for the Safe water drinking act. Mayor Boggs asked for a second and there was no second. Mayor Boggs suggested we make a motion to collect the safe water drinking act fee on an annual basis and that we assess the customer in the month following the receipt of the bill.

Mr. Feskier asked if we can pro rate it to thirty two cents a month and this solves the problem. He stated that if people have a water bill for nine months and leave this puts a burden on the people that are here. Mayor Boggs stated that from an accounting stand point and being such a small fee it would be much easier to assess it in the Soft Water program one time. Mr. Talley indicated that we already have a motion on the floor. Mayor asked for a second to that motion. Alderman Willie repeated the motion with no second. Alderwoman Mathies made a motion that we assess the customer one time a year for the safe water drinking act charge every September. It was seconded by Alderman Willie and the motion carried (*3 yeas, 0 nays*).

### **Item III – .5% Sales Tax Preparedness Policy**

Mayor Boggs stated that this is a sales tax renewal dedicated to the police department. She stated that we had a special meeting last month when we thoroughly discussed this and we are working out the time table to get this on the ballot. The Mayor stated that the earliest we can get this on the ballot is November. Mayor Boggs stated that there is a meeting with the bond attorney this week to go over the time frame based upon state statutes. She stated that we have already passed the first step in this process at the special meeting.

Alderman Willie stated that he had a question for Chief Killingsworth regarding a letter he received saying that the police department might have to lay off people. Chief Killingsworth stated that is a possibility since this is one third of the police department's budget and so it is very important. Chief Killingsworth stated that this tax was enacted in 1995 and it was renewed in 2005. Alderman Willie asked about collecting those taxes for the three-month period. Chief Killingsworth stated that this is important to meet and make sure we have this on the ballot for people to vote on renewing this tax. The Chief stated that this is a renewal sale tax. Mr. Talley stated that we held a special meeting so we could carry over to the next meeting.

Alderwoman Mathies asked if Minda our accountant is aware of this and is she going to attend this meeting. She stated that she feels that this would be highly important for Minda to be

there when it comes to the finances for the village. Mayor Boggs agreed but stated that the meeting we are having is not on budget but on the timelines to get this on the ballot.

Mrs. Leisha Cousin asked if we have spoken to someone like Covington who may have more experience with this situation and can give advice on what to do. Alderman Willie stated that our attorney can address it and they are meeting with a bond attorney that specializes in this.

Mr. Talley stated that Folsom did not have a tickler system so when this was passed ten years ago, we had no system to advise us that it had to be passed at this time. Mr. Talley stated that he had asked the sheriff's department to notify us if we had to renew any taxes. He stated that we were not notified until July which did not give us enough time to get it on the October ballot. Mr. Talley stated that he has talked to the bond department, Secretary of State, and the Sherriff's Department and it appears we can get it on the November ballot. He stated that the time frame seems to be ok to get it on the ballot for the November election but because it is so important we want to talk to bond attorney and make sure that there is nothing that escapes us.

Mayor Boggs asked if there were any further questions from the board or from the audience. A question was asked on when the current tax expires. Mayor Boggs stated on it will expire on September 30<sup>th</sup>. He then asked when the election will be. Mayor Boggs stated the election will be on November 21<sup>st</sup>. Mr. Piske stated that as a business owner do we collect this tax. Mayor Boggs stated that this is something that we will be handling through the sheriff's department, tax collector, and bond attorney and all information will be given to the businesses.

Chief Killingsworth stated that a lot of the questions will be obtained from the bond attorney at our upcoming meeting. He stated that hopefully he can advise us and possibly shed some light on collection.

Chief Pittman asked about the expiration of September 30<sup>th</sup> and why it would not expire at the end of the year. Mr. Talley said that it is was the last day of September and was to renew as of October 1<sup>st</sup>. Mr. Ingram stated that if it happened to get voted down what would happen and what other avenues would you look into. Mayor stated that that if it would get voted down, we would look into a number of other avenues.

#### **Item IV- Hurricane Preparedness Policy**

Mayor Boggs stated that this item is old business because it was discussed at our last meeting. She stated that Alderwoman Mathies attended a meeting and she has a report for us. Alderwoman Mathies stated that she and Chief Killingsworth attended a meeting with the parish and they were informed of three main issues to sum up this meeting. She stated the issues are we need to make sure that we are ready and prepared, that our citizens have water and sewer and our staff is taken care of. Alderwoman Mathies stated that we need to make sure our staff is ready and she has already spoken to Scott Roth, our maintenance supervisor. She stated that he is getting and making sure our generators are going to be able to run pump stations if needed for sewer and water systems. Alderwoman Mathies stated that Chief Killingsworth and his staff are aware on their responsibilities and who is their essential personnel. She stated that she would

like to talk to the Mayor on some notes and they will help us on getting a full policy written in the future.

Mayor Boggs stated that in the last meeting we had a goal for the end of the month. Chief Killingsworth stated there are some FEMA issues that we need to be aware of for claims. He stated that there is a procedure that you must put in place if you are going to recover any financial returns. He stated that he does feel we need to work on this especially during this season and get back with the EOC for more input. He stated that a lot of the stuff will have to do with Andree Core and Scott Roth on getting this information logged in correctly. Alderwoman Mathies stated that we are supposed to receive a sample for the written policies so that we can follow the appropriate guidelines. Mayor Boggs asked Alderwoman Mathies if she is still willing to pull together the written policy. Alderwoman Mathies stated as best she can but she will sure be raising her hand for help.

#### **Item V- Update on Shell Station**

Mayor Boggs introduced the planning and zoning clerk, Diane Sanders. The Mayor indicated that the owner of the Shell Station has applied for a building permit and we are waiting on copies of licenses from his contractors. She indicated he needs to produce the DHH letter because he is serving food. The state fire marshal report has been received and we now need to local fire district report to be submitted. When these three things are received, we will be able to issue the building permit. Mayor Boggs asked Mrs. Sanders if this will be another Shell station and she replied that is correct. Mayor stated there will be approximately six inspections performed by our building inspector throughout the process.

Alderwoman Lee questioned the fire marshal role in the inspection and it was clarified by Chief David Pittman. Chief Pittman stated that we have to have the red stamped plans to go forward and the village has not received the plans yet. Mayor Boggs stated that we have received approval but not the stamped plans. Mayor Boggs stated that there is a process that the fire marshal goes through and in the very beginning someone cannot start building without approval from the fire marshal.

Ken Wilt indicated that the plans are the only things to be approved by the state fire marshal. He also asked if the board has any leverage in the way that the property will be maintained as the present owner of the Discount Zone does not maintain his current property at the other intersection. Mayor Boggs indicated that he has a good point and that we do have a landscape ordinance and in fulfilling their requirements for building permit and final approval they will have to adhere to the ordinance. She stated that if the board wanted to look at that landscape ordinance and enhance it in the future they could do so. Mr. Wilt stated the problem identified is the lack of his cutting the grass in the front of his businesses and the eyesore it has created.

The question of the length of time in refurbishing the property was addressed by Alderwoman Mathies and it was noted that there was a lengthy litigation in effect. She stated that this state is not just an eye sore but it is prime time hurricane season and it looks like a

hazard. Alderwoman Mathies asked do we have something in place that after so much time and nothing is done with a property that it can be condemned. Mayor Boggs stated that we do have an ordinance for condemned property. She stated that part of the delay in it was the litigation that was going on. Mayor Boggs stated the village did send the building inspector to the property when safety issues were raised and the property owner did correct those issues.

Greg Boggs indicated he attended a meeting on blighted property and that the state now has stringent laws and legal procedures that has to be followed. He indicated that litter was an issue and the penalties for that are now very severe. The St. Tammany Parish constables and justices of the peace have a current program addressing these issues.

Mayor Boggs stated at this point we should be issuing that building permit after the completion of three final items presented to the village. Mayor Boggs stated that they do not have plans to demolish the building but that they do have a permit to renovate it.

### **Item V – Beautification Program**

Alderwoman Lee indicated we are at a standstill with the time walk due to the drought. The weeding of the area is extensive. Mayor Boggs suggested that we reach out to interested citizens or youth groups at this time and we would encourage some participation from our citizens. The Ag teacher at the junior high school and the 4H groups at the elementary school were also suggested.

The Mayor indicated David Mizell has agreed to donate landscaping for the village if the village will appropriate the money for the materials and plants. This will be addressed in conjunction with the completion of the three-lane project on Highway 25.

There was a question regarding the time table with DOTD. Mayor Boggs indicated she spoke with Allison Schilling at DOTD during the last several days and they have run into some additional issues due to construction of buildings that the village allowed in the past and its ramifications on drainage. This is slightly delaying the project but they are now looking at placing sidewalks into the project. Mayor Boggs informed those who are not aware that DOTD is putting in three lanes on Highway 25 from the elementary school to Hay Hollow Road. The sidewalks are being included in the project by DOTD. Once this is completed our beautification committee can proceed with their plans to improve the appearance of the village.

There was a question as to the construction being done at night or during the day. Mayor Boggs pointed out that the discussion has begun and that there are pros and cons to that. She stated that she and Chief Killingsworth met with a large group from DOTD in Covington regarding the project as well as a site walk in Folsom. At that time, this is one of the things discussed with them as the revenue is important to our businesses as well as to the village as sales tax revenue as well. Chief Killingsworth asked that maybe the board would be willing to write a letter and he would be more than happy to for them to consider this being done at night. Mayor Boggs stated that I'm sure we can but the problem at night is the residents in this area will not sleep all night long.

There was a question regarding the congestion on Hay Hollow Road. Alderman Willie indicated that he has spoken with Red Thompson and St. Tammany Parish districts are funding the paving of Hay Hollow Road. The question was also geared to the congestion of the road which he indicated would be addressed at that time. When asked about the time, he indicated that he would get a better date and bring it to the next meeting to let us know.

Litter on Hawk Drive was brought to the attention of the board. The mayor said that a recent conference addressed town litter and that it has to do with police enforcement in cooperation with the constables. Alderwoman Mathies stated that she attended this meeting and that you have to speak with your local constable on what type of enforcement you want within your city limits. Alderman Willie stated that Hawk Drive was outside the village limit and not under our jurisdiction.

There was a statement from audience that the garbage is not being picked up before the grass. It was stated that he has asked for the guys to call the Sherriff's department and have inmates pick it up before cutting the grass to solve the problem. The mayor indicated that there are other areas in the village affected by litter and that we would like to implement this program which addressed fines for littering and thus address the beautification of the village. Mayor Boggs stated that she is very interested in beautifying our city because we are all responsible citizens. Alderman Willie stated that when the road is paved he would think that they would have lights put on the road to help this trash problem.

### **New Business:**

#### **Item I – Lift Station**

Mayor Boggs stated that we have an issue with our lift station. She asked the maintenance supervisor, Mr. Roth, to report to us on this problem with the lift station. He stated that when he started in March, the lift station was running as two pumps and it is running as one pump now and the other pump is not discharging any waste water. He stated this one pump has been acting as two for many months and it is starting to heat up and trip the breakers. Mayor Boggs stated for the education of the people here could he let us know the ramification of this situation.

Scott Roth stated that the pumps are sitting on rails and bases that are already corroded. He said one has already failed and the other one titters on and off. He said if we do not address it, it could be a major spill which DEQ has to be involved with and fines.

Alderman Willie said that he received an email from the mayor to vote on \$35,000 to spend on this emergency and he didn't feel the town had this to spend on a whole new pump system. He asked the maintenance supervisor if he had quote. Alderman Willie stated he would rather make a grant than have the village charged for this expense. Mayor Boggs stated in regards to grant money you have to spend your own money and then they reimburse you. She is asking the board to seriously consider funding and approving this repair because the ramification

of not fixing this. She stated that if we do not fix it then the consequences' will fall on our shoulders.

Mayor Boggs introduced Paul Shoemaker from the Louisiana Rural Water Association who stated that he went to the lift station today. He handed a picture to the aldermen to narrate this information. He stated that there are two pumps and they serve a multi-purpose at this facility. The pumps will alternate between the two so there is not as much pressure on just one pump, but also if it happens to fail you are not stuck in a situation to close your lift station. He stated that if you start to get flooding in your lift station, then you have another notification procedure to get involved in and then you will have a snowball effect of other procedures and costs. He stated that in the picture the fluid levels should be smooth. He advised that this picture is not what is happening and we are seeing a force of water that is not going anywhere. He said that our pump is running electricity and costing money and it is throwing the water directly back to it. Mr. Shoemaker stated that it is in a situation that needs to have some type of immediate action done to it. He said he cannot tell the price but he can tell you that it is costing money and it can get worse. He stated whatever is decided is our decision, but he feels that it is getting to a crisis stage. He said it is costing money and it will potentially cost more and more money. He said that the rails allow the pump to be pulled up to be serviced and he described to the board how a pump should properly work. Alderman Willie stated he would like us to contact Mike Curtis.

Mayor Boggs stated that we have been spending money on this situation and she is asking the board to make a decision on approving a contract to rehabilitate the lift station on Wes Burris. Alderman Willie asked if we have enough money in our LAMP account and the mayor replied that we do. Chief Pittman stated that he would like us to contact the town's engineering company to access this situation.

Mayor Boggs stated that the decision on the repair has to come from the board. Alderman Willie made a motion that we approve Mayor Boggs to go into contract with the best price up to \$36,000 to repair the lift station at Wes Burris. When asked about the funds, Mayor Boggs stated we can use the LAMP fund or another account. There was no second to the motion.

Alderwoman Mathies stated her frustration is that if this has been going on since March why on Friday is the urgency for us to be notified of it. Mayor Boggs stated because there was a situation on Friday where we did not want sewer pouring down Wes Burris. Alderwoman Mathies stated that she wants to know how much money have we spent on this. Mr. Talley stated that the system is ongoing and we are always doing something with the sewer system. He stated that I am sure you are finding out about the same time we are finding out. He said I don't think anyone knew this problem a few months ago and it is something that happened and parts do wear out. Alderwoman Lee asked if \$35,000 is going to give us a brand new station. Mayor Boggs stated that the \$35,000 is going to enable us to repair and provide for the health and safety of those residents on the lift station. She stated that we have already tried to fix it with several repairs. The mayor said we are at the point now where Mr. Roth has to constantly monitor it and it is disturbing the residents on that street.



Scott Roth stated that it was noted in March and we had the pumps pulled and it worked fine. He said it has been running on one pump, but it is slowly degrading. He said recently it is overheating and it has gotten much worse. He stated that the urgency is because it is overheating and tripping. Alderwoman Lee stated that the motion is on the floor and she seconded the previous motion. Mayor Boggs stated that we have a motion on the floor and a second. The motion carried (3 yeas, 0 nays).

## **Item II – Fire Hydrant Repairs**

Mayor Boggs presented a quote for five fire hydrants and the fire department has agreed to pay for two of these. She thanked the fire department for paying for two of the hydrants. *(Alderwoman Lee returned to this item during discussion of the following item to clarify the number of hydrants and the repair of those items.)*

## **Item III – Boil Water Advisory**

*(Alderman Willie suggested that we combine Item III and Item IV.)* Due to a recent boil advisory, Alderman Willie looked into an emergency notification system. Mayor Boggs indicated that the village looked into this in January and found that it was very expensive. She asked if he had any prices but he indicated that he did not but wanted to discuss it. Alderman Willie questioned Chief Pittman as to how the fire department handles such notices. Mayor Boggs requested that Chief Pittman provide the village with the information used by that department. Alderman Willie indicated that he would get with Chief Pittman regarding this system.

Mayor Boggs asked the maintenance supervisor, Scott Roth, whether the letters are required by DHH when boil advisories occur. He indicated that if it is an emergency that it is required to go door to door and that there are door hangers that can be purchased and used in these situations. Mr. Sanders stated that some people are not home when the phone calls go out and that some systems use texts to notify residents. There was a question from the audience regarding the low water pressure. Mayor Boggs confirmed that the state test results indicated that there was no problem with the water. Mr. Roth indicated that this situation happened fast and we are planning to work on our notification system and possibly using the village web site. There was a question regarding the necessity to boil water if the pressure was low. Alderman Willie indicated this repair was planned; however, it was clarified that although the repair was planned the break resulting in the boiled advisory was unexpected and occurred after the repair was completed. It was also noted that such repairs will not be planned on a Friday in the future. There was a question regarding this going out to the television stations and then directing the public to our recording at the village for further details. Alderwoman Mathies suggested this notification instead of door to door notification, but it was noted that we are required by DHH to notify customers in this manner to meet state and federal regulations. The maintenance department was commended for the manner in which they handled this situation. Mayor Boggs thank the police chief, fire chief as well as local citizens who came out to distribute these notices

while the maintenance department took care of the problem. Alderwoman Mathies asked is there is another location for the sampling of the water.

#### **Item IV – Emergency Notification System**

*(This item was discussed in conjunction with Item III above.)*

#### **Item V – Side Walks in the Village**

Kim McGrath addressed the board by first thanking the village for implementing the recycling program. She indicated her delight that DOTD is planning to put in a side walk system with the addition of the three-lane highway. She addressed that four years ago she came to one of the meetings and requested the need for sidewalks along Highway 40 near the residential and Magnolia Park area where school children are walking along the highway with no shoulders nor sidewalks. She mentioned that she met with the previous mayor and aldermen and would like to see if the town could get a grant to provide a sidewalk system in this area. She indicated that people also walk to the grocery stores in this area and that this is a safety concern.

Alderman Willie stated that he thought the problem in the past was the amount of available land to put in these sidewalks. Ken Wilt stated the main problem is always the amount of money involved was very large and that the sidewalks then were placed going north and south. Alderman Willie stated the problem then was the amount of distance it had to be away from the highway, going into people's property to lay the sidewalk and the amount of money required for the project. Alderwoman Mathies stated that there was a reason why it failed to materialize but could not remember why it had failed, but she felt Mr. Kinlaw would know.

Mayor Boggs suggested that we start with Allison Shilling at DOTD and see what the stipulations are. Mrs. Core indicated she spoke with the grant writer and he indicated that the first step would be for the mayor and board to seek approval. He then said for us to contact our engineers at Spangler to get a proposed plan. Mayor Boggs stated we will start with communication with DOTD, gather the information from the engineers, contact the grant writer and then report back next month. Mr. Ingram stated his concern on the sidewalks affecting the businesses and the parking area for him and some other ones. Mayor Boggs stated that we will talk to DOTD regarding that.

#### **Item VI – Senior Center – Council on Aging**

Alderman Willie met with the director of the Coast and the current location at the Masonic Center has been shut down by the Department of Health. He stated that there last day at the lodge was on September 1<sup>st</sup>. He checked with Mr. Zamin and Mr. Richerand on possibly renting out their buildings as a place for the senior center to meet on a daily basis. Mr. Richerand, who owns the vacant seafood market, indicated that he would provide it to them free

for at least four months or until he rents the location. The option of using town hall was discussed but carpeting prevents that usage. Mayor Boggs suggested that we spread the word in the community to see if anyone has a facility that would meet these needs. Alderman Willie stated that he hopes this will work out and he will give us an update at the next meeting.

#### **Item VII – Street Map Brochures**

Mayor Boggs stated that Outstanding Maps would like to produce an updated map and approach businesses in Folsom for advertisements. The mayor stated that it is advertisement for the businesses while providing a map of the village. Alderwoman Mathies asked if this is paid for by ads and Mayor stated that is the case. She stated that she wanted to bring it to their attention that they had contacted the village and she has given the company a sample letter that they will send to the advertisers.

#### **Item VIII – Utility Adjustments**

Mayor Boggs stated we had a request from one of our customers who is not here tonight. Mr. Sammy Prevost would like for the board to consider reversing his ten dollar cut off notice on the basis that he did not know about it. Mayor Boggs stated that she explained to him the notification process we went through. Mayor Boggs stated that this fee was covered in the general meeting and printed in the official minutes in the Farmer. She stated that it was included in an article Terri Landry wrote and also on the monthly bill. Alderman Willie said he is not in favor of that just because he says does not know about it. He stated if you do this for one then you need to do this for everyone and he does not approve this. Alderwoman Mathies stated that her opinion is denied. Alderwoman Lee stated she is in agreement that he should have to pay it.

Mayor stated the next two are similar in nature. Mayor stated the second one is Mr. Tim Miller had a charge of \$713.34 and we had a work order to reread the meter. The Mayor stated he was billed that amount due to a reading on the electric meter. The maintenance department went out for a reread but when it was reread there was a different amount which was not entered into the system prior to the printing of the monthly bills. The bill should have been \$43.00 so we are requesting this adjustment of \$670.34. The mayor stated before approval on this she has a similar one so she will ask for approval of both at the same time.

The second similar adjustment was Priscilla Conover whose reading came in very high and our maintenance department rechecked the meter. The report from the maintenance department stated the meter went blank and the meter was replaced. The reading was taken at that time but she was billed \$236.57. The mayor stated the adjustment is \$186.57 which resulted when the meter was replaced as the bill should have been \$50.00. Mayor Boggs asked for the approval to adjust both bills and received approval to do so. Chief Pittman asked is that the billing address for Mrs. Conover's adjustment and it was confirmed by Diane Sanders that was that was the case but the location of the property is on Hwy 25.

Alderman Willie made a motion to adjourn the meeting. It was seconded by Alderwoman Lee and the motion carried (3 yeas, 0 nays).

*Respectfully submitted,*

*Bettye M. Boggs*

*Bettye M. Boggs, Mayor*

*I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on August 10, 2015.*

*Attest:*

*Andree Core*

*Andree Core, Municipal Clerk*