

Village of Folsom

Mayor - Lance Willie

Alderwoman - Paulette Lee
Alderwoman - Jill Mathies
Alderman - George Garrett



Andree Core - Municipal Clerk
Ronnie Killingsworth - Chief of Police
Roy Burns - Village Attorney

General Meeting
February 12th, 2018
7:00 p.m.

Present: Mayor Lance Willie
Alderwoman Paulette Lee
Alderman George Garrett
Alderwoman Jill Mathies
Attorney Roy Burns

Mayor Willie called the General Meeting to order and the Municipal Clerk established a quorum. Alderman Garrett led the invocation and Mayor Willie led the pledge of allegiance.

Approval of Agenda. Alderwoman Mathies made a motion to approve the agenda and Alderman Garrett seconded. Motion carried. (3 Yeas, 0 Nays)

Approval of Financial Statements. Alderman Garrett made a motion to approve the December financial statements. It was seconded by Alderwoman Mathies and the motion carried. (3 Yeas, 0 Nays)

Alderwoman Mathies made a motion to approve the January financial statements. It was seconded by Alderman Garrett and the motion carried. (3 Yeas, 0 Nays)

Approval of Minutes. Alderwoman Mathies made a motion to approve the January minutes. It was seconded by Alderman Garrett and the motion carried. (3 Yeas, 0 Nays)

Engineer Report. Village Engineer Jay Pittman stated the village has awarded the contract to the three lowest bidders. Tia Wallace out of Columbia Mississippi, a company out of Missouri, and Magnolia Construction out of Baton Rouge, LA. He said we have received all signatures and everything has been sent to USDA and once he receives all of the information back they will schedule a pre-construction meeting. Then contractors will come in and they will be given an outline of the project. Mr. Pittman says construction should begin by the end of March or early April. Mayor Willie asked what part of the project will begin at that time. Jay replied that each contractor has different jobs to do so they all will be working on whatever project they have been assigned to do for the project. Mayor Willie asked Jay about the water main project and he replied that the project will not interfere with anything. Mr. Pittman said when we did get the permit approval back from DOTD, he will advertise it for 30 days, and then start taking bids. He said DOTD is looking to start the project this summer so it will not have any affect on the school system. Mayor Willie thanked him for his information and all his work for the village.

Maintenance Report. Mayor Willie stated there is no maintenance report at this time.

Old Business:

Item 1 – Approval of Beer & Liquor Licenses 2018. Mayor Willie presented all businesses for approval of the annual beer & liquor licenses: El Milagro - Class B Beer & Liquor, Don Juan - Class A Beer & Liquor, Veer Off - Class A Beer & Liquor, Dollar General - Class B Beer & Liquor, Salvage Store - Class B Beer & Liquor.

Alderwoman Mathies made a motion to approve all 2018 Beer and Liquor licenses and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)*

Item 2 - Discussion of Water Meter Installation fee. Mayor Willie introduced and read the Ordinance Chapter 16 – No. 2018-1 to increase water installation fees. Alderwoman Mathies suggested that all information for water meters is to be included in the building packet when the customer is applying for a building permit. A discussion followed. Mayor Willie announced there will be a public hearing held for this ordinance at the March meeting.

Item 3 – Municode. Alderwoman Mathies stated we have received proofs back from Municode. She said former village attorney Delbert Talley stated Municode only does permanent ordinances. She does not know if this is correct so she started looking through all the ordinances in the proof to make sure some older ones were not accidentally sent to them too. Alderwoman Lee asked how long of a process does this take. Alderwoman Mathies said she believes it was a twelve to eighteen month process. Village Attorney Roy Burns suggested Alderwoman Mathies call the Municode representative to work on the time line with them. Alderwoman Mathies stated she will give him a call on Wednesday after the holiday. Someone in the audience asked how much this is costing the village. Alderwoman Mathies replied she thinks approximately \$7000. Mayor Willie thanked Alderwoman Mathies for taking the time to do this for the village.

New Business:

Item 1 – Cleaning Contract. Mayor Willie presented the new cleaning contract to the board. Alderwoman Lee asked if the cleaning company will be paid after services have been done instead of before they are done. Mayor Willie replied yes. Municipal Clerk Andree Core informed that the village did receive a credit for the month of February for Town Hall and the Police Department. The services were paid but not done. Alderwoman Mathies stated as long as the issues we have had with them is resolved she does not have a problem with the new contract. She said if the issues continue then we will need to look into other options. Alderwoman Mathies made a motion to approve the new contract with PM Maintenance and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)*

Item 2 – Antique Fest – Hank Clark. Alderwoman Mathies asked Mr. Clark to come up and give some information on the Antique Festival that he would like to put on in the village. Mr. Clark stated he came to see if there is something they could come up with regarding the licenses required in the village. He said a general date has not been set for the festival to give at this time. Alderwoman Mathies asked what type of antique items he is looking to have at the event. He informed it would be antiques, collectables, and some vendors may have different furniture. Mayor Willie asked if it would be a multiple day or weekend event or just a one-time one day event. Mr. Clark said that it would have to be a two to three day event for vendors to come and participate in it. Alderwoman Mathies stated the village will need to look into more things before approving such as security and parking. A discussion followed.

Alderwoman Mathies asked Mr. Clark to provide some type of plan such as number of booths, specific dates, and the location. Mayor Willie stated the village will need time to put something into place regarding peddler fees for events like this and will have to look into our ordinances. A discussion followed. Mr. Clark stated he would like to have this event in the fall. Mayor Willie replied they can

work on a resolution for the booth fee but they will need more time. He said he is in agreement with Mr. Clark on bringing events like this to the Folsom area. Mayor Willie stated that the board will work on and present a resolution by the next meeting. Alderman Garrett stated to Mr. Clark we definitely want to work you on this event and would really like to see this in the village. Mayor Willie asked the board if they had any other questions and there were no further questions. Mayor Willie thanked Mr. Clark for coming and said they will discuss more in the near future.

Item 3 – Water Map Updates. Mayor Willie stated he has been working with Census for St Tammany regarding the village maps. He said they can work with the village on getting the map printed out right. Mayor Willie asked Village Engineer Jay Pittman as far as the water lines is there a grant that the village can get for this. Mr. Pittman stated Spangler Engineering has some existing maps, but they are not updated and complete. He said they can take the existing maps and work with them. Mayor Willie asked if the village should get a company to do it or if the maintenance supervisor Wayne Cyprian can do it. Jay suggested they sit down with Chief Pittman, Wesley Burris, and Wayne Cyprian to try to combine all their knowledge and years of experience and work on comparing the maps. Jay said the village really needs to look into finding a way to shut off part of the village when a problem arises instead of shutting off the entire village. Alderwoman Mathies asked how long will this process take and Jay replied approximately 90 days. Alderwoman Mathies asked what would be the cost and he stated that he is not sure but the biggest cost would be getting the maps drafted. A discussion followed. Jay stated that he will see what maps they have now and they will plan to move forward from there.

Item 4 – Board Meeting Nights. Alderwoman Mathies stated there are holidays that fall on the general meetings every year. She stated there ended up being two non-essential holidays for the rest of the year that would fall on the meeting nights. The holidays are for Columbus Day on October 8th and Veterans Day on November 12th. Alderwoman Mathies said they will leave them as is this year and not change them and Mayor Willie agreed.

Item 5 – Village of Folsom Audit 2016-17. Mayor Willie stated the audit has been approved. He stated that the auditors sent an electronic copy but we are still waiting on the final binded copies to distribute to the board. Alderwoman Mathies made a motion to table the audit until next month and it was seconded by Alderwoman Lee. The motion carried. *(3 Yeas, 0 Nays)*

Item 6 – Utility Adjustments.

Rosa’s Sweet Treats - This adjustment was tabled from last meeting. Customer is asking for an adjustment of \$140.44 because the customer requested the water to be turned off back in September but it was not done. The board tabled it last meeting asking for more information. The customer had no usage for September and October but then had some usage in November some they needed more information. A discussion followed. Alderwoman Mathies made a motion to approve the adjustment minus the \$3.00 Safe Water Fee. It was seconded by Alderwoman Lee and the motion carried. *(3 Yeas, 0 Nays)*

Kenneth and Laura Manton - The customer stated she never received a cut off notice on her door. She is asking the village for a \$50.00 credit for the disconnect/reconnect fee. Maintenance Supervisor Wayne Cyprian stated that the maintenance worker stated he did put the notice on the door. Alderwoman Mathies made a motion to deny the credit, but no motion was needed.

AU Peterson Lodge - The customer is requesting to be put back into the system as a residential customer. Mayor Willie stated he met with village engineer Jay Pittman and if it is not consider residential then everything else will fall under commercial. Alderwoman Mathies stated that she has been looking into this and the same information was given to her. The request was denied.

First Baptist Church – They are requesting a credit for sewer due to a water leak. No one has any proof to determine the usage between the leak and normal usage. A discussion took place. Alderwoman Mathies suggested tabling the item until the next meeting so the customer can provide more information.

Scott Combe – The customer is requesting a credit for sewer due to a leak he has been dealing with for a while. Alderwoman Mathies stated she has a picture and video of the leak on her old phone. She said she has spoken with the utility clerk Ashley Garrett to find out if it was determined if the leak was on the customer's side. Ashley informed Alderwoman Mathies that the former Maintenance Supervisor Scott Roth determined it was on the customer's side. A discussion followed. Mayor Willie stated they will table this adjustment until next month. He asked Maintenance Supervisor Wayne Cyprian to get with Alderwoman Lee this week and to go take a look at the leak.

Zuleika Decarla – The customer needs to be credited \$10.00 for the cut off fee. The utility clerk did not see the online payment until after the late notice was sent out to the customer. Alderman Garrett made a motion to approve the adjustment and it was seconded by Alderwoman Mathies. The motion carried.
(3 Yeas, 0 Nays)

The pastor of New Life Lutheran Church stood up and asking for mercy on their water bill due to a leak. Mayor Willie asked him who fixed the broken pipe at the church. He stated their maintenance worker repaired the leak. Alderwoman Mathies stated the state requires them to have proof of the leak. She said the village will need to be given information on when it was repaired, receipts of the repair, and a date when it all happened. Mayor Willie asked him to bring in all documents and they will be glad to look more at this for the next meeting.

Announcements/Adjournment: Alderwoman Mathies stated please don't forget the Folsom Mardi Gras parade is tomorrow on Fat Tuesday February 13th at 1:30 pm. We hope to see you all there.

Mayor Willie announced the board will now go into executives session to discuss the following items on the agenda.

Executive Session –

Item 1 - Bessie Mae Lee- Land sale inquiry

Item 2 - Bland/Michailakis, et al vs. Village of Folsom Docket: 2017-15525

Item 3 - Danny Lamonte vs. Village of Folsom and Gretel Holzenthal Docket(s): 2016-11957 and 2006-16001

Item 4 - Beach V. Village of Folsom

The executive session began and in attendance were: Mayor Lance Willie, Village Attorney Roy Burns, Attorney Del Talley, Mayor pro-temp Alderwoman Jill Mathies, Alderman George Garrett, Alderwoman Paulette Lee, and Municipal Clerk Andree Core.

Alderwoman Mathies made a motion to adjourn, after returning from executive session, and it was seconded by Alderman Garrett. The motion carried. (3 Yeas; 0 Nays) The meeting was adjourned at 9:21pm.

*Respectfully submitted,
Lance Willie, Mayor /s/*

I attest that the above is a true and correct copy of the minutes taken at the Public Hearing and General Meeting held at Town Hall on February 12th, 2018.

Attest: Andree Core, Municipal Clerk /s/