

Village of Folsom
Mayor - Bettye M. Boggs

Alderswoman - Paulette Lee
Alderswoman - Jill Mathies
Alderman - Lance Willie



Andree Core - Municipal Clerk
Ronnie "Beau" Killingsworth -
Chief of Police
Delbert G. Talley - Village Attorney

General Meeting

7:00 p.m.
July 13, 2015

Present: Mayor Bettye M. Boggs
Alderswoman Paulette Lee
Alderswoman Jill Mathies
Alderman Lance Willie
Municipal Clerk, Andree Core
Village Attorney, Delbert Talley

Mayor Boggs called the meeting to order and the municipal clerk established a quorum. The invocation was led by De'Jeune' Richardson who read a prayer by one of the founding fathers, President Franklin Pierce, and followed with the pledge.

Approval of Agenda - Mayor Boggs asked for the approval of the agenda and a motion by Alderman Willie was made to amend the agenda by adding a utility adjustment. The motion was seconded by Alderswoman Mathies and the motion carried (3 yeas, 0 nays).

Approval of Financial Statements - The monthly financial statement was presented. There was no discussion and Alderman Willie made a motion to approve the monthly financial statement and it was seconded by Alderswoman Lee. The motion carried (3 yeas, 0 nays).

Old Business:

Item I - Recycling Program, Team Waste

Mayor Boggs announced the recycling program is operating at Town Hall. She stated that the 96 gallon bins were delivered today and flyers were put out in the town. It was clarified that the bins at town hall would be locked to prevent contamination from other waste items and recycling would occur during business hours. She stated that a method was put in place where our citizens would sign in at the front office and one of our utility clerks would assist them with a key to the locked bins located behind the building. There is also a laminated list of items that are non-recyclable and it is located on each bin. The mayor stated that this will be a 90-day trial period

and will be reevaluated at that time. We will be advertising this around town, on our face book page, and on our next water bills to inform all citizens of this new program. Alderwoman Mathies stated that those who are interested in recycling at their home through curbside service please let us know. Mayor Boggs stated that this was included on the sign-up sheet at town hall.

Item II – Sign for Moise Square

Mayor Boggs asked for an update on the sign for Moise Square. Alderwoman Mathies spoke with Bob Moise and the family is excited about plans and the title Moise Square as they have referred to it as such over the years. David Mizell has been contacted about doing some landscaping around the sign and the family suggested wisteria which was her family's favorite plant. Alderwoman Mathies made a motion that we name the area Moise Square. It was seconded by Alderman Willie and the motion carried (*3 yeas, 0 nays*).

New Business:

Item I – Resolution for Hazard Mitigation Plan

Mayor Boggs indicated that we received notification from the parish that all municipalities need to pass a resolution adopting and updating this plan so that the parish can be in compliance with the federal government. We are following suit with other municipalities who have already passed their resolutions. As soon as this is passed, we will forward this to the parish. Mayor Boggs read the resolution adopting the 2015 Hazard Mitigation Plan Update. Alderman Willie made a motion to accept the Resolution for the Hazard Mitigation Plan Update, seconded by Alderwoman Mathies and the motion carried (*3 yeas, 0 nays*).

Item II – Condition of Mobile Home Park

Due to complaints regarding trash and substantiated by pictures from Alderwoman Lee, Mayor Boggs contacted the owner of the mobile home park who was cooperative and the mobile park now has in place a plan where a resident is monitoring the area. Chief Killingsworth and one of his officers visited the area and talked with the residents. Mayor Boggs stated that the majority of the trash was aluminum cans and that they now have a plan to keep it clean and the owner was asked to convey to the residents that we do have an ordinance whereby they can be fined if they do not keep the area free of trash. Alderman Willie suggested that street lights need to be put in that area. Mayor Boggs announce that Alderman Willie had brought to our attention that a number of street lights were out so our maintenance supervisor came in one morning at 4:30 am and went around the village with a map and identified those lights that are out. WST will be contacted regarding those lights.

Item III – Odometer Readings, Ordinance Chapter 39-2013-1

In reviewing our ordinances, Mayor Boggs reported that it came to our attention that a section of the ordinance governing the use village vehicles was not being adhered to regarding the recording of odometer readings. A form has been created which is now being used by the police department and the maintenance department to record their monthly mileage as required by the ordinance. Alderwoman Lee asked the status of the green truck which was reported in need of repair, and she asked that the year of the trucks be included on the maintenance form.

Item IV – Safe Drinking Water Act

Mayor Boggs noted with the passage of the Safe Drinking Water Act was a provision for an annual bill from DHH which the village receives. Last year's bill was \$3.20 for every customer served. She indicated that she communicated with other municipalities which pass this along to the citizens in an annual assessment. Last year's bill was \$1635 and she stated this was being presented to give consideration to whether they want the village to continue paying this amount or if they want to consider an annual assessment to cover this amount the village will be charged for 2015. A discussion followed and Alderman Willie indicated that he felt we should pass on this one-time annual fee. As a citizen, Mr. Mark Beard, stated he would be happy to pay that amount to ensure cleaner water. Alderman Willie asked if we wanted to put this into an ordinance and would the bill would be due and it was stated any time now. It will be under advisement as suggested by Alderwoman Mathies.

Item V – Hurricane Preparedness Policy

Alderwoman Mathies brought this item to our attention and the office researched this item. Mayor Boggs indicated that she sent a Hurricane Preparedness Policy to the aldermen last week in a draft form. We would like to have this in place by the beginning of August. Checklists were downloaded from online as well as reviewing the parish model. Mayor Boggs received a model plan from Abita Springs and edited it to meet the needs of the village of Folsom. It is a work in progress which needs to be formalized into a final plan for Folsom. A discussion led by Alderwoman Mathies reviewed the past experiences of Katrina and Chief Killingsworth added to the discussion regarding shelters and operation of lift stations. Mayor Boggs requested that he bring to the village the parish plan so that preparations can be made. Alderwoman Mathies suggested that the plan be compiled by the end of the month. Chief Killingsworth will contact the parish when the meeting is planned.

Item VI – PTO Policy for Employees

It was requested by Alderwoman Lee that this be brought to the table and Mayor Boggs opened it to discussion. A clarification from the audience was made as to the meaning of PTO – Personal Time Off. The ordinance put into place in 2010 gives employees three personal days off during any fiscal year beginning with July 2010. Because PTO runs during the fiscal year rather than anniversary date of employment, it is handled differently. Alderwoman Lee stated that she felt that new employees should not be entitled to personal day off before a six month probationary period which the current ordinance does not provide. A discussion of PTO followed. Alderwoman Mathies stated that she would like to see the village do away with PTO as we give employees a great deal of time off. She also stated that she would like to address changes in the personnel policy where an employee gains time throughout the year rather than waiting until the end of the first year of employment. Mayor Boggs reiterated that a number of businesses today are accruing time off in a less complicated manner by grouping sick, vacation, etc. into a leave policy where days are earned throughout the year as stated by Alderwoman Mathies. This puts less discretion on the part of employers. Mr. Willie Richardson commented that in his business experience he has noted that the start date of the employee is used as well as looking at certain slot of time that cannot be used. Alderwoman Mathies made a motion to amend the PTO ordinance to read that employment must be six months (180 days) prior to receiving any PTO days. It was seconded by Alderwoman Lee and the motion carried (3 yeas, 0

.nays). The introduction of the amendment will occur next month and a public hearing will be held.

Item VII – Report on Austin / Rosa Cryer Street Repair

Mayor Boggs referred to a report from the Maintenance Department regarding this matter and indicated the repair would be handled at a cost of \$410 and that no interruption of water service would be necessary. She pointed out that part of the problem is the fact that the system is double looped. Alderwoman Mathies expressed concern for the five foot hole. Mayor Boggs indicated the hole was dug to repair the problem and barricades were placed on site until the repair could be done. Alderwoman Mathies expressed concern about the liability of the hole. Mayor Boggs addressed the concerns in that the maintenance department was attempting to address the problem without having to cut off the water to customers. Chief Pittman addressed the issue in regard to the 2 inch and 6 inch water lines. Mayor Boggs again reiterated that the goal was to fix the problem without having to interrupt the water service of our restaurants and businesses as well as our residents.

Item VIII – Update on Shell Station

Alderwoman Mathies requested an update on the service station on Hwy. 25. Mayor Boggs reported that the new owners did come in a pick up a building permit but they have not returned it at this time. Alderwoman Mathies asked if there were guidelines where the new owners have to repair the property to a new standard regarding safety benefits after taking ownership. It was address by Mr. Talley that if the property was a nuisance or hazard, then we can step in under state law and do something. He suggested that we have our building inspector look at it. Mayor Boggs stated she spoke to the realtor this week and he indicated that once the new owner took ownership of the property that the realty company has no legal interest in the condition of the property.

Alderman Willie made a motion to adjourn. It was seconded by Alderwoman Mathies and the motion carried (3 yeas, 0 nays).

Respectfully submitted,

Betty M. Boggs

Betty M. Boggs, Mayor

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on July 13, 2015.

Attest:

Andree Core

Andree Core, Municipal Clerk