

Village of Folsom

Mayor - Lance Willie

*Alderman - Shawn Dillon
Alderwoman - Jill Mathies
Alderman - George Garrett*



*Margra Steele - Municipal Clerk
Shilo Bruhl - Police Chief
Roy Burns - Village Attorney*

General Meeting

**6:00 p.m.
March 13, 2023**

Present:

**Mayor Lance Willie
Alderman George Garrett
Alderwoman Jill Mathies
Municipal Clerk Margra Steele
Alderman Shawn Dillon
Village Attorney Roy Burns**

Mayor called the General Meeting to order and the Municipal Clerk established a quorum. Pastor Will led the invocation and Mayor Willie led the pledge.

PUBLIC HEARING

CHAPTER 1 NO 2023-2

AN ODRINACE AMENDING CHAPTER 1 GOVERNING AUTHORITY 1.2 FOR A SALARY INCREASE FOR THE BOARD OF ALDERMAN AND MAYOR OF THE VILLAGE OF FOLSOM

Mayor announced Item, and asked for any comments from the Board or public, no comments were given at this time. Mayor called for motion to close public hearing. Motion made by Alderwoman Jill Mathis and it was seconded by Alderman Shawn Dillon (3 Yeas, 0 Nays) motion carried.

GENERAL MEETING

Approval of Agenda

Mayor announced Item and called for motion to approve the agenda. Alderman George Garrett made motion to approve the agenda and Alderman Shawn Dillion to second it. (3 Yeas, 0 Nays) motion carried

Approval of Financials (January and February 2023)

Mayor announced Item and called for motion to approve financial statements for January and February of 2023. Motion made to approve January Financial Statements. Motion made by Alderman George Garrett and it was seconded by Alderman Shawn Dillon.

(3Yeas, 0 Nays) motion carried.

February Financials (Tabled)

Approval of General Meeting Minutes (2.13.2023)

Mayor announced Item and called for motion to approve General Meeting from February 2023 Alderman Shawn Dillon made the motion to approve General Meeting minutes from February Alderman George Garrett seconded it

(3 Yeas, 0 Nays) motion carried

Engineer/Maintenance Report

Village Engineer Jay Pittman began by stating that the pre bid conference will take place on next Wednesday for the sewer head project using the remaining USDA grant funds

Mr. Pittman explain that VFD drive is a component that's plugged into the operating system for the sewer lift station decanter arm has malfunctioned and we are searching for parts to repair/replace the part needed for it to operate correctly.

Mr. Pittman continued to express that the Alley Bradley part is not in stock at this time, we have contacted the manufacture and they have an expected date of late July early September.

Milton Watson began by stating that, the Village Trace Project is complete and al the residents seems to be happy with the work that was completed. Mr. Watson expressed that his department is working on installing as many electronic meters as possible to reduce the time it takes to read meters manual to ensure billing is complete in a timely manner.

Mr. Watson informed the board that the ice machine will need to be replace/repared. Municipal Clerk Margra Steele added the machine in the Town hall is also in need of repair. Ms. Steele presented the board with the repair cost for both machines.

After some discussion of options, Alderwoman Jill Mathies suggested that we look around at various places for a large enough machine that will produce enough ice for both building.

The Alderman Board gave permission for the Mayor to purchase a new ice machine.

Police Report

Chief Shilo Bruhl began by stating that the pavers completed the parking lot at the police station and she is pleased with the work.

Chief Bruhl expressed that the funding that the Board gave her permission to spend has already been put to good use. The Village has purchased a Ford 150 and a new flashing speed sign.

Old Business

Item 1 Chapter 1 No 2023-2 Salary Increase for the Board of Alderman and Mayor

Mayor announced Item and Alderwoman Jill Mathies stated that the board has had only one salary increase in 21 years.

Alderwoman Mathies continued to express that the Board is a part-time position, and they devote more time to their positions than their salaries indicate and does not ask for any reimbursement. Alderwoman Mathies stated that the pay increase is beneficial and needed.

Mayor Willie agreed with Alderwoman Mathies and stated the Board works very well together and puts in many hours for the Village of Folsom.

Mayor called for motion to approve Chapter 1 No 2023-2. Motion made by Alderwoman Jill Mathies and it was seconded by Alderman George Garrett.
(3 Yeas, 0 Nays) motion carried.

New Business:

Item 1 Employee Hand Book

Mayor announced Item and stated that the handbook is the Village's Ordinances compiled into a handbook for all employees and is a work in progress so we can add new policies as needed.

Alderwoman Mathies stated that she would like to see a policy on the return of Village equipment when a person is no longer with the Village and an itemized list of items in the employee's possession during time of employment. This should be in each employees personal file.

Municipal Clerk Margra Steele stated that policy has been added to the handbook along with a social media policy and she will create an itemized list as requested.

Alderwoman Jill Mathies stated that she would like to discuss how permits are issued and how we will fine people who do not apply for permits, and are not adhering to stop work orders.

Mayor Willie stated that we should schedule a meeting with our building inspector and talk about what other agencies are doing to address this problem.

Alderwoman Mathies expressed her concerns of work being completed on weekends and after hours with no permits.

After some discussion, Ms. Steele stated that she would speak with our building inspector to set a meeting to discuss the concerns.

Adjournment

Mayor called for motion to adjourn meeting. Motion made to adjourn by George Garrett and seconded by Shawn Dillon. (3Yeas, 0Nays) motion carried

Respectfully submitted,
Lance Willie, Mayor /s/

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on March 13, 2023.

Attest:  Margra Steele Municipal Clerk /s/