

Village of Folsom

Mayor - Lance Willie

Alderswoman - Paulette Lee
Alderswoman - Jill Mathies
Alderman - George Garrett



Andree Core - Municipal Clerk
Ronnie Killingsworth - Chief of Police
Roy Burns - Village Attorney

September 10, 2018

GENERAL MEETING

Present: Mayor Lance Willie
Alderswoman Paulette Lee
Alderman George Garrett
Alderswoman Jill Mathies
Attorney Roy Burns

Mayor Willie called the General Meeting to order. Gina Killpatrick, filling in for Municipal Clerk established a quorum. Pastor Will Robbins led the invocation and Mayor Willie led the pledge of allegiance.

Approval of Agenda: Alderswoman Jill Mathies made a motion to approve the agenda and it was seconded by Alderswoman Lee. The motion carried. (3 yeas, 0 nays)

Approval of Financial Statements: Alderswoman Lee made a motion to approve the June financials and it was seconded by Alderswoman Mathies. The motion carried. (3 yeas, 0 nays) The July and August financials were tabled.

Approval of the Minutes. Alderswoman Mathies made a motion to approve August Minutes. It was seconded by Alderman Garrett, and the motion carried. (3 yeas, 0 nays)

Engineer Report: Mayor Willie asked Village Engineer for an update on projects. Jay Pittman informed that sewer projects are underway for Project A. He said we currently are waiting for equipment from the manufacture for the waste water treatment plant. Also, the new UV disinfection system has been delivered and is waiting to be installed once equipment is delivered. He said for Contract B you will begin to start seeing contractors working in different areas within the Village to do point repairs. Mr. Pittman said on Contract C they poured the emergency generator pads and are waiting for the delivery of those for installation. We are also waiting for equipment to be delivered which could be between 12-18 weeks out.

Mr. Pittman stated as for the Water Main Relocation project that the contractor tied into the new water main. He said there is no services on it and they received a clear health sample last Friday. He said they will begin to make individual tie ins within the next couple of days. Mr. Pittman said that some of the valves on the original plans, roughly around the 1970's, are not there or cannot be located. Therefore, they have been working hard with Wayne Cyprian on this issue. Mr. Pittman said, his recommendation in order to limit down time or turning the system completely off, is to cut in some valves. This meaning it's called a hot tap. He said they will drop the valve into the line and it will allow the contractor to isolate parts of the system without having to turn the entire system off. In addition, Mr. Cyprian in the future will be able to go in and shut off different valves instead of shutting down the entire system. Mayor

Willie asked about how much has been spent of the \$150,000. Mr. Pittman replied he has not checked into it and can let him know. A discussion followed.

Maintenance Report: Mr. Wayne Cyprian, Maintenance Supervisor, stated the streets are bad. Mayor Willie said he will get a PO done and get with him. Alderwoman Mathies stated we need to get with the Village engineer and work on getting some of these street repaved, starting with Village Trace subdivision. A discussion followed. Mr. Pittman recommended getting bids from contractors at the beginning of the year on limestone, liquid patch, & etc. He also advised to have the contractors to come out and do the work for the Village as needed.

Alderman Garrett thanked Mr. Cyprian for all of his hard work and getting things done within the village. Mayor Willie also stated they are looking into purchasing a dump trailer.

Old Business:

Item 1 – Grant writer. Mayor Willie asked for the approval from the board for a new grant writer Billy Poche, with Gillot Associates. He stated that the previous grant writer charged a \$400 monthly retainer fee. Mayor Willie said this company will search out new grants for the village and was recommended by Mike Curtis. Alderwoman Mathies asked if there will be a one year contract. Mayor Willie stated that no contract has been discussed. Alderman Garrett said we should move forward with this. Deanna Mingo asked how much would be charged and Mayor Willie replied that 5 percent of the grant amount will be paid to the grant writer once received.

New Business:

Item 1 – Resolution for LGAP & CWF grants. Mayor Willie read the resolution for the LGAP Grant. He informed that this application for the LGAP grant in the amount of \$25,000 will be to purchase a new A/C unit and new chairs for the board room. Mayor Willie read the resolution for the CWF grant that the village will apply for in the future. Alderwoman Mathies made a motion to approve both resolutions for the LGAP and CWF grants and it was seconded by Alderman Garrett. The motion carried. *(3 yeas, 0 nays)*

Item 2 – New Appointment for Planning & Zoning Commissioner. Mayor Willie asked for a motion to appoint Joyce Perkins-Davis as the new commissioner of the Planning & Zoning board. Alderwoman Mathies made a motion to approve the appointment and it was seconded by Alderman Garrett. The motion carried. *(3 yeas, 0 nays)*

Item 3 – Utility Adjustments.

Taniqua Watson - This account was tabled from last month awaiting results from the RG3 Meter Company. Alderwoman Mathies read the results which proved the water meter was working at 99.5% accuracy. Alderwoman Mathies recommended that there be no more credits for this account.

Scott Combe - This account was tabled from the last meeting. The utility clerk, Ashley Garrett, came up with a credit amount of \$1,713.01 for the sewer portion of the bill since October 2016 through February 2017 due to a water leak. Alderwoman Mathies made a motion to approve the credit amount and it was seconded by Alderwoman Lee. The motion carried. *(3 yeas, 0 nays)*

Patrick Patterson - Customer is requesting a credit on \$438.45 due to a leak at the meter. The customer repaired the leak himself. The maintenance dept. verified that the leak had been fixed. Alderwoman Lee requested for this adjustment to be tabled until more information and pictures are provided.

JDD Development – Customer needs to be credited \$1.00 for a late penalty due to the utility clerk putting the payment on his second account. Alderwoman Mathies made a motion to approve the adjustment and it was seconded by Alderman Garrett. The motion carried. *(3 yeas, 0 nays)*

Al & Veronica Cyprian - Customer is requesting a credit of \$50.00 for a reconnect fee. Customer stated her service was not turned off but it was verified by the Maintenance supervisor that the water was turned off. The adjustment was denied.

Timothy Leblanc - Customer is requesting a credit of \$50.00 for a reconnect fee. Customer stated he made the payment online before the cutoff time of 1:00pm. It's clearly stated in the email and payment confirmation that the payment wasn't made until 1:29pm. The credit was denied.

Announcements/Adjournment:

A Public Hearing/Planning & Zoning meeting will be held tomorrow night on Tuesday, September 11th at 6:30pm. The meeting information is advertised on the doors at Town Hall for more information.

Alderwoman Mathies made a motion to adjourn the meeting and it was seconded by Alderman Garrett. The motion carried. (3 Yeas, 0 Nays)

*Respectfully submitted,
Lance Willie, Mayor /s/*

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on September 10th, 2018.

*Attest: Gina Kilpatrick, filling in for Municipal Clerk
Attest: Andree Core, Municipal Clerk /s/*