

Village of Folsom

Mayor - Bettye M. Boggs

Alderwoman - Paulette Lee
Alderwoman - Jill Mathies
Alderman - Lance Willie



Andree Core - Municipal Clerk
Ronnie "Beau" Killingsworth -
Chief of Police
Delbert G. Talley - Village Attorney

Public Hearing **7:00 p.m.** **November 9, 2015**

Mayor Boggs called the public meeting to order and the clerk established a quorum. The invocation was led by De'Jeune' Richardson who read a prayer by one of the founding fathers, President Thomas Jefferson, and followed with the pledge.

Item I – Ordinance No. Chapter 39-2015-1 (*Limiting Use of Village Vehicles*)

Mayor Boggs presented the above ordinance. There was no discussion from the board nor from the public. The public hearing was adjourned.

General Meeting

(Following Public Hearing)

Mayor Boggs opened the general meeting with the approval of the agenda. Alderman Willie made a motion to amend the agenda to include the Folsom Christmas parade, Christmas decorations and introduction of an ordinance to move 14% in funding to the police department. The motion was seconded by Alderwoman Mathies and the motion carried (*3 yeas, 0 nays*).

Old Business:

Item I – Ordinance No. Chapter 39-2015-1

Mayor Boggs read the above ordinance stating that no vehicle own by the Village of Folsom except those used by the Village of Folsom Police Department shall be driven outside the village except on official business and said vehicles shall be parked at village hall or maintenance barn at the end of the day. A discussion followed and Mayor Boggs clarified that the ordinance was amended such that this ordinance does not apply to vehicles being used by "on call" employees since vehicles being used for "official business" and not "personal" use. There was a motion by Alderman Willie to accept Ordinance No. Chap. 39-2015-1, seconded by Alderwoman Lee and the motion carried (*3 yeas, 0 nays*).

Item II – .5% Sales Tax for Police Department

There was discussion of the upcoming Nov. 16 Sales Tax ballot item. Chief Killingsworth indicated signs were being placed in the village as well as handouts and he pointed out that this tax has been in place since 1995.

(Approval of Financial Statements)

There was a digression in the agenda as the Approval of Financial Statements was overlooked. There was discussion led by Alderwoman Lee who stated that she had questions regarding the October statements. Mayor Boggs indicated that the CPA was preparing a report to the board regarding an explanation of all the funds and the checking accounts within the funds for further clarification. A discussion of specific charges followed. Alderwoman Lee made a motion to table the approval of the October financial statements, it was seconded by Alderman Willie and the motion carried (*3 yeas, 0 nays*).

Item III – Credit Card Policy

Mayor Boggs referred to the sample credit card policy presented at the previous meeting and the credit card agreement being presented for consideration this evening. A discussion followed and Alderman Willie indicated the credit card has a limit on it and any purchase over a certain limit must have a purchase order. Mayor Boggs stated that permission to spend the money comes as stated from the purchase order. Clarification from Mr. Talley was that if this item is to be policy and procedure, it should be presented as an ordinance and the item was tabled.

Item IV – Police Department Budget

Alderman Willie indicated this item would be covered in an ordinance to be considered in a later item.

Item V – Overtime Policy

Alderwoman Lee initiated discussion on this item as it pertains to the Maintenance Department and the possibility of cutting the hours of maintenance workers during the week to avoid overtime. Mayor Boggs stated that the three-person maintenance department is now operating with one less employee and that in order to get the necessary work completed it would be difficult to cut those hours as their services are needed by the village. A discussion followed. Alderman Willie stated that he was in agreement with overtime but also wanted to watch the amount of overtime.

New Business:

Amended Item – Folsom Christmas Parade

Mr. Jimmy Kuhn addressed the board with a horse and wagon Christmas parade plan scheduled for Saturday, December 12, 2015. A discussion regarding the insurance followed. Local churches are encouraged to bring their choirs/membership to set up as a group along the parade route. Publication will take place on the village web site and at town hall. Registration for the parade is currently taking place at Scoop's Restaurant.

Amended Item – Christmas Decoration

The Village purchased Christmas decorations from Covington which Mr. Talley has offered to fund. Alderman Willie suggested that we use the Christmas money raised through the cook-off for additional lighting.

Amended Item - Ordinance to Amend Police Department Budget

Alderwoman Lee introduced an ordinance to amend the budget to move 14% from the sewer to the police department budget. A discussion followed and Mayor Boggs stated that \$30,000 was transferred to the police department last month. Alderman Willie asked Mr. Talley if the item had to be an ordinance and Mr. Talley stated that the last time the money was moved it was done by resolution so that it could be done by resolution at this time as this is transferring funds that are already budgeted. Alderman Willie made a motion to transfer 14% from the sewer fund to the police department fund and that it is revisited at a future date. There was no second to the motion. A discussion followed. Alderman Willie made a motion to move 14% from the sewer to the police department with the December sales tax and revisit it in the March general meeting to see if the percentage needs to be adjusted. The motion was seconded by Alderwoman Mathies and the motion carried (*3 yeas, 0 nays*).

Item I – Utility Adjustments

Mayor Boggs presented a utility adjustment for Shelley Kent where the incorrect city was listed in the billing system which resulted in \$14.87 in late penalties and an adjustment of the late penalties was requested. Dorothy Wingate did not reside at her residence during the summer months and she had a faulty meter which resulted in an estimated bill, and an adjustment requested for the estimated bill is \$15.02. Mayor Boggs stated that the Infinity meters are giving faulty/blank readings, and the maintenance department is replacing the Infinity meters with the RG3 meters. She reports that these faulty meters resulted in a number of readings that were totally blank; therefore, an estimated amount was provided by the utility billing system. The maintenance supervisor was able to take the computer into the field to record an analog of the actual water consumption, and he met with each one of these customers to show the actual water consumption for the billing period. The following bills were presented for adjustments due to the faulty readings: Pearl Goff, \$15.30; Jimmy and Johnny Corkern, \$15.00; Dustin Norris,

\$42.67; Edward Schulcheis, \$22.25; Milford King, \$65.33; Colleen Horstman, \$81.25; Ronald Holliday \$34.02. All meters have been changed. Alderman Willie made a motion to approve the adjustments, it was seconded by Alderwoman Mathies, and the motion carried (*3 yeas, 0 nays*).

Item II – Alderman Work Sessions

Alderwoman Lee asked that the board hold work sessions on a quarterly or “as needed” basis to address policy and procedures. She suggested the following Monday night at 5:30 pm.

Item II – Signs on Village Roadways

Alderwoman Lee asked that the Maintenance Department remove signs that have been placed throughout the village and not removed in a timely manner. Also stated was the fact that if signs to not have a deposit as required by the village that they be removed.

Announcements:

Mr. Tally was recognized as being elected to the Louisiana City Attorney Association Board.

The Village 911 emergency notification system will be placed under the Parish 911 system at no charge to the village.

Alderman Willie discussed the possibility of an event coordinator for the village. He indicated that he had contacts who volunteered to handle hosting fund raisers and events for the village. It was suggested that a committee be formed in this regard.

Jay Pittman, village engineer, addressed the board to report on a recent meeting with USDA regarding rural development for water and sewer improvements.

A request for more recycle bins or larger recycle bins was requested by Mr. Mark Beard.

Recognition of the Maintenance Department by Alderman Willie was presented for their effort in cleaning up debris on Hay Hollow.

Adjournment: There was a motion by Alderman Willie to adjourn the meeting, seconded by Alderwoman Lee. The motion carried (*3 yeas, 0 nays*).