

Village of Folsom

Mayor – Lance Willie

Alderman – Shawn Dillon
Alderwoman – Jill Mathies
Alderman – George Garrett



Margra Steele - Municipal Clerk
Ronnie Killingsworth – Police Chief
Roy Burns – Village Attorney

General Meeting
6:00 p.m.
June 14, 2021

Present:

Mayor Lance Willie
Alderwoman Jill Mathies
Alderman George Garrett
Alderman Shawn Dillon
Attorney Roy Burns
Municipal Clerk Margra Steele

Mayor Willie called the Public Hearing to order and the Municipal Clerk established quorum. Mayor Willie led the pledge and invocation was led by Pastor Will.

Approval of Agenda

Mayor announced Item and stated requested to amend the agenda to add Craig Bennett as Item 1. Mayor called for motion to approve the amended Agenda. Alderwoman Jill Mathies made a motion to approve the agenda and seconded by Alderman George Garrett. (3 Yeas, 0 Nays) motion carried

Approval of Financial Statements)

Financials for March, April and May 2021 was tabled

Approval of Minutes (5.10.21)

Mayor announced Item and call for motion to approve. Motion to approve General Meeting minutes for April 12, 2021, 2021 by Alderwoman Jill Mathies and seconded by Alderman Shawn Dillon. (3 Yeas, 0 Nays) motion carried.

Engineer Report/Maintenance Report

Mayor Willie announced Item and maintenance supervisor Wayne Cyprian began stating we have a certified mechanic/operator guy present whom works for Sunshine Equipment and other companies to repair the tractor that is broken. Mr. Eric Garlepied introduced himself. Mayor asked what is his hourly rate and Mr. Garlepied confirmed that it depends on the job and equipment.

Mayor stated that he will contact him and meet with Board next week to discuss getting a Village Maintenance Equipment Operator position approved.

Police Report

Mayor announced Item and Chief Killingsworth confirmed that the department has a new secretary, Debra Plemer, and they also have gotten the air condition repaired in the building.

Old Business

Item 1 Ordinance Chapter 26-2021-1 Drainage/Storm water Pollution

Mayor announced item and stated that this ordinance has been an ongoing discussion for a few months, and would like to have it complete. Village Engineer Jay Pittman stated that the ordinance will need to be revised due to verbiage and a check list will need to be added. Jay further explained that the Village will need a work session to discuss the ordinance in detail.

Mayor Willie stated that he would like to have it completed by the meeting, in case we have new developments come in for approval without a plan in place.

Item 2 Village Trace/Drainage Study Proposal

Mayor announced Item and Village engineer Jay Pittman began reiterating what the Study Proposal is, explaining that it is just a study and in the proposal it will lay out about five task and the Village may start with whatever phase it would like to begin with.

Nicole Pierre a resident in Village Trace subdivision, speaking from the audience about her concerns of possibly needing flood insurance in the future and safety for her small children in regards to the consistently flooded ditch in front of her home.

There was some further discussion between the Mayor and Mr. Pittman on what may be causing all the flooding and focusing on certain locations that are most problematic.

Mayor then asked for motion to approve Proposal.

Motion to approve Proposal made by Alderwoman Mathies and seconded by Alderman Garrett.

Motion carried (3 Yeas, 0 Nays)

New Business:

Item 1 Craig Bennett

Mayor announced Item and began expressing that Mr. Bennett has had this problem for about 20 years, with sewer that drops in his ditch and is causing a mud hole.

Mr. Bennett began to explain that the culvert belonging to the neighbor need to go down about six inches. Mayor Willie asked maintenance supervisor Cyprian to speak on what he has already done on this problem.

Mr. Cyprian stated removing some of the sewer and now he would like to have someone shoot a Grade on it.

After some extensive discussion it was decided the Village will hire a license contractor to come and shoot the Grade, lower the neighbor's culvert and repair any damage that may occur to neighbor's driveway.

Item 2 Introduction of FY21-22 Budget Ordinance

Mayor announced Item and asked if there is anything that needs added or changed.

Alderwoman Mathies stated there is a few things with the General Fund also, a short discussion on the new Spangler Engineering Proposal.

Item 3 Introduction of Amending Chapter 6-2021-2 Personal Time off Accrual

Mayor announced Item and explaining that every employee always received three PTO days every Fiscal year on July 1st. With the new change every employee will receive the PTO on July 1st and after this year each employee will receive their PTO on their anniversary date, expressing that the only change is that most of the employees will receive their PTO for "2022" a little early and this change will not be a five percent increase to the Budget.

Item 4 Microland Computers

Mayor announced Item and Alderwoman Jill Mathies stated that she has concerns with the spam emails that she receives. Alderwoman further explained the massive amount of time it takes to filter through her email. Mayor Lance Willie asked Chief Killingsworth what his concerns with Microland. Chief Killingsworth stated that, the police department utilized funds for items that they did not need and his department was not pleased with the service provide. Mayor Willie asked Municipal Clerk Margra Steele is she had concerns with Microland, she began explaining the reasons she likes Microland, is their quickness in responding and how they can block a Hacker and alleviate most spam emails.

Chief Killingsworth spoke stating they are being charged for some things they should not be charged for and do not feel they are alleviating enough spam emails. Mayor Willie stated that he would meet with them to discuss this matter.

Item 5 Auditor/CPA

Mayor Willie states that over the past year there have been some issues regarding finances. There have been problems with Auditor/CPA helping with ordinances and guidelines for accounting. We are discussing this to seek what options we have.

Alderwoman Mathies states that we may need to consider getting a third party, not affiliated with the Village at this time, type auditor/CPA to come and review our policies and procedures regarding the handling of financials. Alderwoman Mathies states she would like to have an auditor review prior to the Legislative Audit that reviews yearly. Discussion continues regarding yearly audit process. Mayor Willie states there is an audit questionnaire that the Village receives, for the auditors to review, if there are known concerns.

Alderwoman Mathies states that she has not received this questionnaire the past few years and understands that in prior years she would get the questionnaire. Another discussion begins regarding Act 774 and the understanding of this yearly audit done, by a state approved auditor, with a designated topic to review. Discussion continues and Attorney Burns states questions whether or not there is confidence in our CPA/Audit.

Alderwoman Mathies agrees that yes she has concerns with where the Village is at right now. Mayor Willie agrees. Yet states, he has confidence in the financial plugging in of numbers but lack confidence in appropriate procedures. Alderman Dillon states that yes he receives financials monthly but still this doesn't show us where monies are actually being spent. Mayor Willie continues to share that he believes financials are correct. Alderwoman Mathies states she would not be discussing this if it wasn't for the fact that problems have been found in procedures and would like it to be considered in getting a new auditor to review for the upcoming year. Attorney Burns recommends speaking with Auditor/CPA and discussing concerns privately or in an executive session vs. utilizing a more versatile company. Everyone agrees to set up a meeting with CPA/Auditor.

Item 6 Utility Adjustments

Mayor announced Item and began reading:

Jervino & Challis Smith requested a credit for the sewer portion of their bill. Customer filled a 6,000 gallon swimming pool in the amount of \$30.00.

Joseph Cyprian requested a credit for the sewer portion of his bill. Customer had a leak outside of home that did not go into the sewer in the amount of 218.49

Mayor called of motion to approve adjustments. Motion made by Alderwoman Jill Mathies and seconded by Alderman Shawn Dillion.

Announcements/Adjournment

There were no announcements.

Mayor called for motion to adjourn meeting. Motion made to adjourn by Alderman Shawn Dillion seconded by Alderman George Garrett. (3 Yeas, 0 Nays) motion approved.

Respectfully submitted,
Lance Willie, Mayor /s/

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on June 14, 2021.

Attest:  Margra Steele Municipal Clerk /s/