

**Village of Folsom
Public Hearing
June 10, 2013
7:15 PM**

**Present: Mayor Phillip Bickham
Alderman Donald Burris
Alderman Lance Willie**

Absent: Alderwoman Jill Mathies

**Also Present: Town Atty. Delbert Talley
Town CPA Minda Raybourne**

Meeting was called to order by Mayor Phillip Bickham and a quorum established.
Invocation lead by Alderman Burris followed by Pledge.

Public Hearing:

Item No. 1 Ordinance Number = Chapter 6-2013-1:

Mr. Talley read = An Ordinance of the VOF Amending Chapter 6 of the Code of Ordinances of VOF to provide that neither accrued sick leave or vacation time will be paid to employees who retire or terminate employment. This was one of the issues that were raised by the auditor's in their findings. Mayor asked if there was anything from the public. No comments.

Item No. 2 Ordinance Number = Chapter 16-2013-1:

Mr. Talley read = An Ordinance of the VOF Amending Chapter 16 of the Code of Ordinances of the VOF to provide that any and all requests for adjustments of sewer and/or water bills and/or assessments of any kind whatsoever shall be presented and heard at the Village General Meeting and that no public official may direct transactions or Journal entries. This was introduced at the last meeting and this is a public hearing on it. Mayor asked if there was anything from the public. No comments.

Item No. 3 Ordinance Number = Chapter 6-2013-2:

Mr. Talley read = An Ordinance of the VOF Amending Chapter 6 to provide that part time or hourly workers who are not receiving or eligible for vacation pay or sick time will not be paid wages for time which they do not work. These were all issues that were raised by the auditor's in their findings. Mayor asked if there was anything from the public. No comments.

Item No. 4 = 2013-2014 Budget:

Mayor asked if there was anything from the public. Mrs. Paulette Lee asked if she could get a copy of the budget. Mayor informed her that anyone can get a copy here at the Town Hall and it will also be uploaded to our Town website.

Motion was moved by Alderman Burris for meeting to be adjourn seconded by Alderman Willie. (2 Yeas 0 Nays) Motion carried.

**Village of Folsom
General Meeting
June 10, 2013
7:30 PM**

**Present: Mayor Phillip Bickham
Alderman Donald Burris
Alderman Lance Willie**

Absent: Alderwoman Jill Mathies

**Also Present: Town Atty. Delbert Talley
Town CPA Minda Raybourne**

Meeting was called to order and a quorum established. The Agenda was amended by Mayor Bickham to add Financial Report to New Business approved on motion of Alderman Burris, seconded by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Old Business:

Item No. 1 = Ordinance Number = Chapter 1-2013-1:

Mr. Talley explained = This was an Ordinance that was tabled the last meeting of the VOF Amending Chapter 1 of the Code of Ordinances of the VOF to provide that Seventy-Five (\$75.00) dollars of the monthly salary of the members of the Board of Alderman is Allocated for attendance at the monthly General Meeting for the Village and that the failure to attend the General Meeting shall result in the deduction of or forfeiture of seventy-five (\$75.00) dollars to be deducted from the monthly salary of the Alderperson who is absent from the meeting. Mr. Talley commented that auditor's stated that we need to deal with this situation and the board of Alderman need to determine how much of their salary is going to be based strictly on attending meetings and how will be based on anything and everything else they do. Alderman Burris motioned that each meeting be assessed at \$100 because we do more then come to meetings, second by Alderman Willie. Mayor stated that this will be the introduction of this Ordinance tonight.

Item No. 2 = Employee Work Hours/Paid Time Off:

Mayor stated that Alderwoman Mathies isn't here but she had a concern last meeting with employees work hours and paid time off. Mayor asked if any of the board members want to speak on this. Alderman Willie motioned to table employees work hours/paid time off until next meeting when Alderwoman Mathies returns, second by Alderman Burris. (2 Yeas, 0 Nays) The motion to table.

New Business:

Item No. 1 = Financial Report:

Mayor asked if there were any concerns with the Financial report? Alderman Burris thanked Mrs. Raybourn on a job well done. Mayor asked Mrs. Raybourn if she had any concerns about the financial reports, Mrs. Raybourn stated that in regards to this year's

budget 2012-2013 I was projecting where we are at with revenues and expenditures before we close out the year I want to see where we might be verses the budget. Course you know the Budget Act according to the Legislator many years ago said you cannot have a 5% variance in revenues and a 5% variance in expenditures and looking thru some of these things we may have a little problem in the Sales Tax Fund - the Special Revenue Fund you may be 5% over and also in the General Fund you may be short in the revenues. I wanted to bring that to your attention. Mayor stated that he did meet with Mrs. Raybourn and we discussed this and that the Auditor's will be looking at this to see if we are in compliance. Mayor asked Mrs. Raybourn if she recommend's that there be a Special meeting before the year (July 1st) closes, she stated that yes we should.

Item No. 1 = Resolution Number = 2013-06-01:

Mr. Talley stated that when the private audit was done they recommended that with regards to the vehicle that was donated by the Greater New Orleans Expressway Commission in regards to that vehicle the Mayor was using. That he document how much of the vehicle use was for Village and how much was personal use. We were told that we have until August to basically make corrections before they were ready to due the new audit. Alderman Willie, Mayor and I met and Mayor agreed that before the next July meeting that he will provide written documentation which will show vehicle usage. Mr. Talley then read = A Resolution of the Board of Aldermen of the VOF, acknowledging that the audit by Griffin and Company, LLC recommended an accounting by the Mayor, regarding the use of a Village vehicle and requesting an accounting from the Mayor. Alderman Burriss motioned to accept this and that Mr. Mayor to the best of your knowledge to bring this in compliance with this resolution, second by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Item No. 2 = Ordinance Number = Chapter 6-2013-1

Mr. Talley read = An Ordinance of the VOF Amending Chapter 6 of the Code of Ordinances of VOF to provide that neither accrued sick leave or vacation time will be paid to employees who retire or terminate employment. This amends the Ordinance which previously said the Police Chief or Mayor could at their discretion decided whether or not employee's got certain accrued benefits this takes the discretion out of it. Mayor asked what does the board pledge on it? Alderman Burriss motioned to accept Ordinance number = Chapter 6-2013-1, second by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Item No. 3 = Ordinance Number = Chapter 16-2013-1:

Mr. Talley read = An Ordinance of the VOF Amending Chapter 16 of the Code of Ordinances of the VOF to provide that any and all requests for adjustments of sewer and/or water bills and/or assessments of any kind whatsoever shall be presented and heard at the Village General Meeting and that no public official may direct transactions or Journal entries. I am also waiting on an option from the Attorney General as to when it is permissible if ever to write off sewer or water bills. Alderman Burriss motioned to approve this Ordinance Number = Chapter 16-2013-1, second by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Item No. 4 = Ordinance Number = Chapter 6-2013-2:

Mr. Talley read = An Ordinance of the VOF Amending Chapter 6 to provide that part time or hourly workers who are not receiving or eligible for vacation pay or sick time will

not be paid wages for time which they do not work. This was one of the issues that were raised by the auditor's in their findings. Chief Killingsworth had a few concerns in reference to his officer that is part-time. Mayor and Clerk stated that anything over 32 hours is considered full-time. Mr. Talley stated this is only for a part-time employee and if an employee is not eligible for time off, then there is no bases to pay them if they don't work. Alderman Burriss motioned to approve this Ordinance Number = Chapter 6-2013-2, second by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Item No. 5 = Adoption of 2013-2014 Budget:

Alderman Burriss motioned to adopt 2013-2014 budget, second by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Further business, Alderman Burriss brought up that we have been working to get the Activity Center built, I wanted to given an update and show you all a copy of the set of plans for the building and that we are trying to move forward. We are just talking informal to contractors and this is a turn-key project. Mayor stated that in respect to the board they did have some legitimate concerns and we are going to have a contractor meet with Board and address their questions. Alderman Burriss stated that we are going to run this project above board and contractors will have to meet criteria's as a contractor and this will get done professional. Mayor also stated that State Fire Marshall have approved these plans as well.

Meeting was adjourned on motion of Alderman Burriss, seconded by Alderman Willie. (2 Yeas, 0 Nays) The motion carried.

Respectfully submitted,

Phillip Bickham, Mayor

I attest that the above is a true and correct copy of the minutes taken at the public hearing and General Meeting held June 10, 2013.

Attest:

Susan Willie, Municipal Clerk