

**Village of Folsom  
Public Hearing  
September 9, 2013  
7:15 p.m.**

**Present: Mayor Phillip Bickham  
Alderwoman: Jill Mathies  
Alderman: Lance Willie  
Alderman: Donald Burris  
Attorney: Delbert Talley  
CPA: Minda Raybourn**

Meeting was called to order by Mayor Phillip Bickham and a quorum established. Invocation lead by Alderman Burris followed by Pledge. The Public Hearing Agenda was approved by Alderman Burris and by second Alderman Willie. (3 Yeas, 0 Nays) The motion carried.

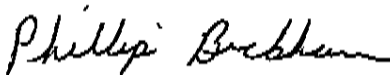
**Public Hearing:**

**Introduction Ordinance =**

**Chapter 6-2013-3/(Employee Work Hours/Paid Time Off)**

Clerk read Ordinance description. Mayor asked if there was anything from the public. No questions or comments were made, so meeting was adjourned on motion of Alderman Burris, seconded by Alderman Willie. (3 Yeas, 0 Nays) The motion carried.

Respectfully submitted,

  
Phillip Bickham, Mayor

I attest that the above is a true and correct copy of the minutes taken at the Public Hearing held September 9, 2013.

Attest:

Susan Willie,  
Municipal Clerk

**Village of Folsom  
General Meeting  
September 9, 2013  
7:30 p.m.**

**Present: Mayor Phillip Bickham  
Alderwoman: Jill Mathies  
Alderman: Lance Willie  
Alderman: Donald Burris  
Attorney: Delbert Talley  
CPA: Minda Raybourn**

The meeting was called to order and a quorum established. The invocation and pledge were led during the Public Hearing. The Agenda was amended by Alderman Willie to carry over Ordinance = Chapter 6-2013-3 to old business and add Opening of Willow/St. Claude St. under new business to agenda which was motioned by Alderman Willie and second by Alderwoman Mathies. (3 Yeas, 0 Nays) The motion carried. Mayor also asked board to approve financial statements was motioned by Alderwoman Mathies and second by Alderman Willie. (3 Yeas, 0 Nays)

**Old Business:**

**Item No. 1 = Acceptance of Ordinance = Chapter 6-2013-3:  
(Employee Work Hours/Paid Time Off)**

Motion of Alderman Burris to approve this Ordinance, second by Alderwoman Mathies (3 Yeas, 0 Nays). The motion carried.

**Item No. 2 = Resolution Number = 2013-06-01:  
(Auditor request Accounting by Mayor)**

Mayor stated that he met with CPA & Mr. Talley week before last but there was some information that we still didn't have. Mayor also stated that he spoke to Alderman Willie and he will try to supply the information. Alderman Willie stated that he will check to see if he still has papers if not he will have clerk make new copies of papers and go back to the same process I did a year ago. Alderman Willie stated to the Mayor, "I wish you would have come to me sooner that you didn't have the accounting of this." Alderwoman Mathies stated that I don't think anyone is sure of how this should be resolved. I don't think anyone is sure of the resolution here. I don't think that me as a board member, I just don't feel comfortable with deciding the restitution of it. Should we have a neutral party decision or an attorney General Office guide us thru this? Attorney Talley stated that he suggested that we should let the auditor that brought it up look at it and have them decide how to resolve it. CPA Raybourn state that in the findings the auditors couldn't determine whether it was personal vs business, and it was up to ya'll to decide. Alderwoman Mathies stated that there is another finding by the auditor that needs to be resolved to. Attorney Talley stated that yes there is another matter that have to deal with some write offs of water bills. Mr. Talley stated that my suggestion is to see what we can provide to

the auditors to try to see if they would be satisfied to resolve these issues for the upcoming audit. Alderman Burris stated I like to do things right, I will pay what I owe by the end of the month regardless what the board of Ethics or what ever say so that we can move on. Alderwoman Mathies, stated I know it's frustrating but I'm not the one in question. Mayor told clerk that when the auditor is here he needs to speak to them. Alderman Willie motion to table this onto next meeting. Mayor said well this is just a Resolution.

**Item No. 3 = Opening up Sabine Street:**

Alderman Willie stated that Mrs. Betty Boggs whom is on the Planning and Zoning board will be explaining the procedures that we have to go thru. Mrs. Boggs stated that according to an Amendment Chapter 31 that was done in 1999. In order to open a dedicated street the process is to go thru Planning and Zoning first. At that point we will research the matter and come up with all the information relevant and then present it to the board. Then the board would make a decision. I spoke to Mrs. Mingo that will give us a survey and I can give her a list of everything that needs to be brought to P & Z. Alderwoman Mathies and Alderman Willie checked with Mrs. Mingo to see if she had any questions and understood procedures. Alderman Willie informed Mrs. Mingo that once she meets with P & Z then it will come back to the board for the final approval. Mrs. Boggs asked Mrs. Mingo if she ever put in a written request for the opening of the street. Mrs. Mingo replied, "Yes, I sent it to the Village of Folsom, it's a letter that I wrote and I have a copy." It was sent in 2012, and then that's how I knew I had to have my property surveyed. Alderwoman Mathies stated that she never seen or received that request. Alderwoman Mathies asked Mayor if he received that request. Mayor stated, "I don't remember, I don't recall." I was aware that the street was going to be open and previously talk to the Parish concerning it. There were some concerns from Mr. Willie Richardson about having to wait until the next P & Z meeting which meets the second Tuesday of the month. A request was put in to see if a Special P & Z meeting could take place before the next General Meeting in October. Alderman Burris stated you may want to check with the Chairman Mr. Cyprian of P & Z. Mayor gave a recap that they will need to meet with P & Z and take proper procedures to move forward from there. Alderwoman Mathies made statement to Mrs. Mingo to get back with Clerk to be put back on the agenda.

**Item No. 4 = Activity Center:**

Alderman Burris stated that he has been working hard in getting prices and I have three quotes on our Activity Center.

Red Iron Construction – B.R	\$205,497
Harper Metal Building	\$139,500
Baham Construction	\$137,500

These are reprievable people in business and have been building and know what they are doing. Alderman Willie stated I've asked for the last four or five months at our meetings, in order to go ahead with this Activity Center I would like to sit down with one of the contractors, I would like for you to set up meeting for me or Alderwoman Mathies to meet with the two lowest quotes to answer our questions. Alderman Burris stated that is no problem, as soon as you can I can set up the meetings. Alderman Willie asked Clerk for the amount that is in the Activity Center loan after paying legal fees. Mayor commented there is \$144,000 in there. Alderwoman Mathies asked if they were aware of what we had when these quotes were give? Alderman Burris stated, "here again

everything that we need in a professional matter I have taken care of. Attorney Talley stated that he has suggested with regards to these quotes that we develop a form that has a description of the property, has all the information that we need on that form with regards to any kind of quotes and everyone get and sign off on the same form. So that we can get this in writing and know exactly what we are getting a quote on, and they can't come back later and say we left this off. We should also advertise this for anyone else that wants to give us a quote, so that when we put this on the table everyone can see it and there won't be any questions about it. Attorney Talley showed concern that he has been hearing about quotes but has yet to see one and also stated I'm concern because we have to come in under the \$150,000 all inclusive, with Attorney fees and all. One more matter we are going to have to deal with is there is a conflict as to who actual owns a certain portion of the property that must be resolved. Alderman Willie said I'm free Monday set up a meeting for me to meet with contractors to answer my questions Alderman Burris then stated that is fine. Alderwoman Mathies stated that we definitely should go by Mr. Talley's recommendation and go by our own personal form written out so that everyone has the same form to go by. Mayor stated that the quotes that Alderman Burris got are not formal quotes these are informal, because the question that came up was could we get a building built for under what we have left. So the only way we could get them is by getting these informal quotes. When you all are ready to move forward then yes we can submit a form and put it in the paper to advertise it. Mayor quoted, "Now we can move forward with the formal process." Alderwoman Mathies stated we can move forward with creating the Village of Folsom form for anybody of interest in building and accommodations, but I don't think we should move forward with the actual formal bidding.

### New Business:

#### Item No. 1 = Planning & Zoning Map

Mrs. Boggs stated that she has been working with the official map and it is very out dated from 2001. We are running into problems because we are called to make decisions based on a very outdated map. I have spoken to Mayor and board members about what we would like to do is go back thru all Planning and Zoning records and research changes that have been made from 2001. The processes that we are doing are copying surveys and having to get all corrections made to Land Surveyor in order for them to update the map. We just need the board to agree to appropriate the money to update the map and from this point on it will be a digital map. So anytime there is change in zoning or subdivisions, any official changes in the Village all we need to do is forward that document to them and it will be updated. I will find out what the approximate cost, informally speaking to them they stated it depends on how many changes need to be made. Alderman Willie asked if we have any funds for this project. Mayor stated that nothing has been appropriated for it but we can look into the General Fund or we can always amend the budget. Mrs. Boggs also stated that from this point on with the new map the ordinances state there is a stipulation that anytime a change is made that P & Z has 90 days to go to that official map make the change, date it and initial it. So we will be updating the map with changes and forwarding to Land Surveyor whom will update the official map. Mayor thanked Mrs. Boggs and Mr. John Ehrlich, for their hard dedicated work they have been volunteering and getting us to where we need to be with our maps.

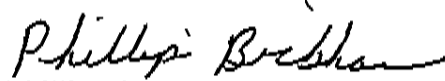
**Item No. 2 = Opening Willow/St. Claude St.**

Alderman Willie stated that he wanted to put this on the agenda because Mr. Barney Core is having the same issue as Mrs. DeAnna Mingo. They want to open up St. Claude St. which crosses Willow St. I recommend that you all do the same and go thru Planning and Zoning and take the proper procedures. Mr. Core's son asked if he should get with Mr. Cyprian about trying to schedule a special meeting to meet for both issues. Mayor stated yes he would be the person to ask. A few more questions were asked by Mr. Core and Mrs. Boggs answered. Alderman Willie stated that Mr. Core is coming in with the issue of putting down all the funds for his road which is different from Mrs. Mingo's issue. Mayor stated to Mrs. Boggs that he will get with Chairman Cyprian to meet with her so that they can get the specifics to be better prepared for meeting and they will know what they will need to present to you all. Mrs. Boggs said she will get with each of them before meeting to give them a list of what they will need to have.

Further business, Alderman Burris started with thanking Tina Pierre Village Market Coordinator for the great turn out and how much the market has grown with vendors and supporters. Alderman Burris also commented on the Nursery association which is putting on a Fall Garden Festival the 28<sup>th</sup> Saturday at Midway Park, and this Wednesday night at Z Grill they will be having a Candlelight Vigil in remembrance of victims of 911 we have a lot of precipitance from other municipalities. These events promote our Town and we continue to move forward.

Meeting was adjourned on motion of Alderman Burris, seconded by Alderman Willie. (3 Yeas, 0 Nays) The motion carried.

Respectfully submitted,

  
Phillip Bickham, Mayor

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held September 9, 2013.

Attest:

  
Susan Willie, Municipal Clerk