

*Village of Folsom
Mayor - Lance Willie*

*Alderwoman - Paulette Lee
Alderwoman - Jill Mathies
ALDERMAN - George Garrett*



*Andree Core - Municipal Clerk
Ronnie Killingsworth - Chief of Police
Roy Burns - Village Attorney*

**Public Hearing
June 11, 2018
7:00 p.m.**

Present: Mayor Lance Willie
Alderwoman Paulette Lee
Alderman George Garrett
Alderwoman Jill Mathies
Attorney Roy Burns

Mayor Willie called the Public Hearing to order. The Municipal Clerk established a quorum. Pastor Will Robbins from First Baptist Church led the invocation and Mayor Willie led the pledge of allegiance.

Item 1 – Ordinance: Ch. 38 sect. 6 - No. 2018 (Grease Trap Cleaning Fees).

**ORDINANCE
CHAPTER 38 SECT 6 -NO. 2018-1**

**AN ORDINANCE ADDING TO CHAPTER 38 ENTITLED “PENALTIES FOR NON-COMPLIANCE”
SECTION 6 ENTITLED “PENALTIES FOR GREASE TRAP LATE FEES” TO IMPLEMENT LATE
FEES FOR FAILURE TO CLEAN OUT GREASE TRAPS.**

Mayor Willie presented the above ordinance. There was no discussion from board nor from the public.

Item 2 – Ordinance: Adoption of FY 2018-2019 Budget.

**ORDINANCE
NO. 2018-1 - CHAPTER 33
An Ordinance Adopting an Operating Budget
Of Revenue and Expenditures for The Year
Beginning July 1, 2018 and Ending June 30, 2019**

Mayor Willie presented the above ordinance. There was no discussion from board nor from the public.

Adjournment: A motion was made from Alderwoman Mathies to adjourn the Public Hearing, seconded by Alderman Garrett, and the motion carried. (3 Yeas, 0 Nays)

**General Meeting
June 11, 2018**

*(General Meeting Following Public Hearing)
(The quorum was established in the preceding Public Hearing.)*

Approval of Agenda. Alderwoman Mathies made a motion to approve the agenda. It was seconded by Alderwoman Lee and the motion carried. (3 Yeas, 0 Nays)

Approval of Financial Statements. Alderwoman Lee made a motion to approve the May financial statements. It was seconded by Alderwoman Lee and the motion carried. *(3 Yeas, 0 Nays)*

Approval of Minutes. Alderwoman Mathies stated there was one spelling correction that needed to be made and she has informed the clerk of this correction. Alderwoman Mathies made a motion to approve the May minutes with the correction to be done. It was seconded by Alderwoman Lee and the motion carried. *(3 Yeas, 0 Nays)*

Engineer Report. Mayor Willie asked village engineer Jay Pittman for a report. Mr. Pittman updated all on the water line relocation project. He stated the contract is over time frame but was not a result on contract delays. He has spoken with DOTD (Dept. of Transportation and Development) to come out and survey to make sure we are operating on the edge of right-a-ways. Also, he said we had an unexpected change that will be coming forth concerning the Jr. Food Mart sign and where there is an existing drainage & water line. He said more information to come on this for the next meeting. Mr. Pittman mentioned the sewer project, Contract C, which is the sewer plant work. He said the contractor is currently submitting his submittals, in which according to the American Iron Steel Act, which was put in place by President Donald Trump, all equipment and products has to be manufactured in the United States. Mr. Pittman stated that regarding, Contract B, the contractor will be sending in a tracer wire with a video camera in order to locate a manhole that maintenance workers have not been able to locate. A discussion followed. Mr. Pittman closed by saying, they were moving along and he will have more information to report on at the next meeting.

Maintance Report. Mayor Willie stated that the maintenance supervisor was not present tonight. He said we did not have much to report except we only had one boil water advisory this past month due to a control shut off, whereas water had to be turned off for a certain period of time.

Old Business:

Item 1 – Ordinance: Ch. 38 sect. 6 - No. 2018 (Grease Trap Cleaning Fees)

ORDINANCE CHAPTER 38 SECT 6 -NO. 2018-1

AN ORDINANCE ADDING TO CHAPTER 38 ENTITLED “PENALTIES FOR NON-COMPLIANCE” SECTION 6 ENTITLED “PENALTIES FOR GREASE TRAP LATE FEES” TO IMPLEMENT LATE FEES FOR FAILURE TO CLEAN OUT GREASE TRAPS.

Mayor Willie read the ordinance. He stated that most businesses have completed and have turned in their information required by the village for quarterly grease trap cleaning. He informed as of today, Don Juan Restaurant and Tessier have not turned in their grease trap cleaning information for January through March. Mayor Willie asked for a motion to accept the ordinance. A motion was made by Alderman Garrett to approve the ordinance with the changes to it. It was seconded by Alderwoman Lee and the motion carried. *(3 Yeas, 0 Nays)*

Item 2 – Ordinance: Adoption of FY 2018-2019 Budget.

ORDINANCE NO. 2018-1 - CHAPTER 33 An Ordinance Adopting an Operating Budget Of Revenue and Expenditures for The Year Beginning July 1, 2018 and Ending June 30, 2019

Mayor Willie read the ordinance. He stated that he met with the village CPA and that all changes were made that were requested by the board. He read the below list of changes made to the proposed budget. General Fund:

1. Decreased Municode expenses to \$5,000.00

2. Increased Community Events expense to \$2,000.00

Police Fund:

1. Increased Equipment expense to \$2,000.00
2. Budgeted \$4,000.00 for Radio Equipment
3. Increased Fuel expense to \$6,500.00
4. Increased Supplies, Equip., Uniforms to \$2,500.00
5. Increased transfer from Sales Tax Fund to \$319,000.00 to cover extra expenses

Water:

1. Decreased Service installation fees to \$4,500.00
2. Decreased Delinquent accounts to \$10,000.00

Streets and Drainage:

1. Increases Repairs & Maintenance to \$20,000.00

Sales Tax Fund:

1. Allocated previously budgeted overtime 50/50 to Water & Sewer Funds

Mayor Willie asked for a motion to accept the ordinance. Alderman Garrett made a motion to accept the Ordinance No. 2018-1 Chapter 33 to adopt the 2018-2019 Fiscal Budget. It was seconded by Alderwoman Mathies and the motion carried. *(3 Yeas, 0 Nays)*

Item 3 – Boondock Water Tower Contract. Mayor Willie stated that Mr. Brandon with Boondock Water Tower is present tonight. He stated that this company has placed cell phone towers in several cities and parishes including Tangipahoa Parish. Mr. Brandon stated he has kept his cost down due to not having someone else to monitor it and him having to pay that person. He stated he does all the work and is the main person. A discussion followed. Alderwoman Lee stated her concerns regarding safety issues of items on a tower and stated that our engineer spoke on this last month. Alderman Garrett informed that he still feels we should go with the recommendation of our village engineer. A discussion followed. Alderwoman Mathies said she was leaning towards this big time but she needed more time and asked for us to table till the next meeting. Mayor Willie stated he wanted his board to feel confident in their decision and asked for a motion to table. A motion to table the item was made by Alderman Garrett and seconded by Alderwoman Mathies. *(3 Yeas, 0 Nays)*

New Business:

Item 1 – Grant writer Contract. Mayor Willie stated that the previous grant writer for the village was charging \$350.00 monthly a retainer fee. He said the village has not done any work with them or applied for grants in two years. We were just awarded a grant recently that was applied for two years ago. Mayor Willie said we contacted them regarding a contract in which we discovered we did not have a contract with them. He is gathering information on other grant writers and they are in the process of getting this information for the board. A new contract was given from Larry Kinlaw and Association and was given to the board to review. Mayor Willie stated they will be looking into this and will discuss more at our next meeting.

Item 2 – DOTD Annual Mowing Agreement 2018-19. Mayor Willie informed that the State pays the Village of Folsom \$4,000 a year to maintain the State Highways. He stated the village received the new annual contract and is asking the board for approval to sign this contract for the upcoming fiscal year. Alderwoman Mathies made a motion for Mayor Willie to sign the new mowing contract with DOTD and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)*

Item 3 – Utility Adjustments.

- Debra Rimmel – customer needs to be credited \$191.34 due to the meter being read incorrectly electronically. Alderwoman Mathies made a motion to approve the credit to the customer and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)*
- Gretchen Hicks – customer needs to be credited \$15.25 due to her trash not being picked up for three weeks. Alderwoman Mathies made a motion to approve the credit and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)*
- Amber Gauthier – customer requesting to be credited \$50.00 for a reconnect fee. The utility clerk sent out the maintenance department to disconnect the water but it was never disconnected. A discussion followed. Alderman Garrett made a motion to approve the credit to the customer and it was seconded by Alderwoman Mathies. The motion carried. *(3 Yeas, 0 Nays)*
- Sheryl Manton – the customer addressed the board and voiced her concern of not having water after paying for a meter back in November 2017. Mayor Willie briefed the board on the issue with the customer. He informed that the town was going to have to put a boa under the street in order for her to receive water at her house. And the boa would have cost the village over \$3,000 to do. Ms. Manton stated she didn't want the meter in the same box as Craig Manton because she did not want him to tap into her water. Mayor Willie assured her that he cannot tap into her water and it was illegal. A discussion followed. Ms. Manton showed pictures of her meter for review and stated that the maintenance supervisor was rude to her when she contacted him. Mayor Willie said we will try to work on resolving this problem but there are a lot of things that will need to be review. Alderman Garrett stated that they want to fix this for her and he will meet Wayne tomorrow to come meet her at her property to check it out. Mayor Willie stated he will contact the maintenance supervisor, Wayne Cyprian, to find out if the meter can be moved or what other options they have and will contact her. Alderman Garrett stated that they will contact her tomorrow morning and will meet her at your residence to solve this problem.
- Scott Combe – customer is requesting his sewer be adjusted due to a water leak. Mayor Willie stated he will be put on the agenda for next month to discuss. Alderwoman Mathies stated that she has a video on her old phone regarding this issue and it shows the water running down the road. Mayor Willie told him to continue to pay the bill as he has been doing and this will be discussed with the utility clerk regarding the sewer.

Announcements/Adjournment:

Deanna Mingo, Planning and Zoning Chairman, announced that a Planning and Zoning meeting is scheduled for Tuesday, June 19th at 6:30 pm. She stated they are working on the annexation located at Hwy 40 & North Morgan Road.

Alderwoman Mathies made a motion to adjourn the meeting and it was seconded by Alderman Garrett. The motion carried. *(3 Yeas, 0 Nays)* The meeting was adjourned at 8:19 pm.

*Respectfully submitted,
Lance Willie, Mayor /s/*

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on June 11th, 2018.

Attest: Andree Core, Municipal Clerk /s/