

Village of Folsom
Mayor - Bettye M. Boggs

Alderwoman - Paulette Lee
Alderwoman - Jill Mathies
Alderman - Lance Willie



Andree Core - Municipal Clerk
Ronnie "Beau" Killingsworth - Chief of Police
Delbert G. Talley - Village Attorney

Public Hearing
7:00 p.m.
June 13, 2016

Present: Mayor Bettye M. Boggs
Alderwoman Paulette Lee
Alderman Lance Willie
Alderwoman Jill Mathies
Attorney Delbert Talley
Municipal Clerk, Andree Core

Mayor Boggs called the meeting to order and the municipal clerk established a quorum. The innocation was given by DeJuene Richardson who also led the pledge of allegiance.

Item #1 – Ethics Policy - Ordinance No. 2016-1 Chapter 42

AN ORDINANCE ADOPTING THE STATE GOVERNMENTAL ETHICS CODE AS THE ETHICS CODE FOR THE VILLAGE OF FOLSOM IN COMPLIANCE WITH LSA-R.S. 33:9612.1

Mayor Boggs presented the above ordinance. Alderwoman Lee asked if this was the state ethics policy and Mayor Boggs replied that is correct. There was no discussion from the board or from the public. A motion was made from Alderman Willie to adjourn the Public Hearing, seconded by Alderwoman Mathies, and the motion carried. (3 yeas, 0 nays)

General Meeting
June 13, 2016

(Following Public Hearing)
(The quorum was established in the preceding Public Hearing.)

Approval of Agenda – Alderman Willie made a motion to approve the agenda. It was seconded by Alderwoman Mathies and the motion carried. (3 yeas; 0 nays)

Approval of Financial Statements – Alderman Willie stated that he had no problems with the financial statements. Alderwoman Lee stated that she was not prepared to do that and she had some

questions about spending, specifically for office supplies in the general fund when we were over budget. A discussion followed. Mayor Boggs requested that questions be brought to the municipal clerk or to her prior to the meetings so that documentation from legers could be printed to address the question. There was a motion to table the May financial statements by Alderwoman Mathies, seconded by Alderman Willie and the motion carried. (3 yeas, 0 nays)

Approval of Minutes – A motion was made by Alderwoman Mathies to approve the minutes, seconded by Alderman Willie and the motion carried. (3 yeas; 0 nays)

Old Business

Item #1 – Ethics Policy - Ordinance No. 2016-1 Chapter 42 Alderman Willie asked Mr. Talley if we would be able to change this ordinance to a resolution in the future. Mr. Talley informed that this was done in the past but its is not legal to do as evidenced by attorney general opinions. Mayor Boggs asked for any discussion from the board and audience and there was no discussion. Mayor Boggs read the Ethics Policy Ordinance. Alderman Willie made a motion to approve the ordinance, seconded by Alderwoman Mathies and the motion carried. (3 yeas, 0 nays)

Item #2 – Credit Card Policy Mayor Boggs stated the credit card policy was started in October and the board is still working on this policy. Mr Talley said he made a change to the policy at Alderwoman Mathies' request. Alderman Willie subsequently on last Saturday asked that fuel cards apply to each vehicle. Mr. Talley provided copies of both ordinances for the aldermen to view. A discussion followed. Mayor Boggs introduced the credit card ordinance for a Public Hearing next month.

Item #3 – Ordinance – Safety Plan Mayor Boggs asked the board if they had anything to address regarding the Safety Plan. Mayor Boggs stated employee work hours does not apply to the Safety Plan and should be addressed in Chapter 6 – Personnel Policy. A discussion followed. Mr. Talley explained that the mayor has the authority to determine wages and hours of employees. A discussion followed. Mr. Talley stated that the board of alderman cannot use a safety plan to usurp the authority of the mayor to determine hours and wages. He also stated that we have asked for Chapter 6 to be revised as many part of it are unconstitutional. A discussion followed. Mayor Boggs indicated upon approval of the Safety Plan each department needs to adhere to all procedures stated in the safety plan such as documented weekly safety meetings which the maintenance department is currently conducting. Alderman Willie made a motion to table the safety plan until next meeting. Alderwoman Mathies seconded the motion and the motion carried. (3 yeas, 0 nays)

Item #4 – Recycling Program Alderman Willie asked if the issue with the recycling program has been resolved. Mayor Boggs stated the locks have been removed, and the problems have been resolved. A discussion followed. Alderman Willie made a motion to extend the recycling contract for six months at the same price of \$120.00 a month. Alderwoman Mathies seconded the motion and the motion carried. (3 yeas, 0 nays)

Item #5 – Update on Backflow Prevention Program Mayor Boggs introduced Bill Travis of Thornton, Musso and Travis to present information regarding the backflow prevention program for the village. Mr. Travis stated they will start surveying next week, and the process will take four to six weeks to complete. Mayor Boggs informed this program will enhance the customers protection and safety. She indicated this is one of the 13 violations that the village received from DHH from the previous administration.

New Business

Item #1 – Rezoning Approval Mayor Boggs spoke about a new micro brewery in the village. The owners requested rezoning from Neighbor Commercial to Light Industrial and this request received a favorable recommendation from the Planning and Zoning Commission. The owner was not present due to medical issues with her father. Alderman Willie stated he wanted to be sure that if they are having alcohol tastings we make sure that it is within guidelines with on distance between the elementary school. Comments were taken from the audience. Mr. Sams informed that he attended the public hearing and it was very informative. He indicated that the distance regarding the school and a number of other issues were addressed. Alderman Willie made a motion to approve the rezoning of property to light industrial. Alderwoman Lee seconded the motion and the motion carried. *(3 yeas, 0 nays)*

Item #2 – Approval of Planning and Zoning Commissioner Mayor Boggs made a recommendation of Leisha Burris Cousin as the new Planning and Zoning Commissioner. Alderman Willie made a motion to approve the appointment and it was seconded by Alderwoman Mathies. The motion carried. *(3 yeas, 0 nays)*

Item #3 – Utility Adjustments Mayor Boggs presented the utility adjustment for DD Ventures. She stated this address had been double billed for several months due to a new owner. She said the refund will be for March, April, and May billing. Alderman Willie made a motion to approve the adjustment, it was seconded by Alderwoman Lee and the motion carried. *(3 yeas; 0 nays)* Alderwoman Mathies commented that she liked the format presented.

Item #4 – Ordinance – Building Inspection Fee Mayor Boggs presented the introduction to the Building Inspection Fee Ordinance. There was a discussion on the process and billing for the plan reviews by the building inspector. Alderman Willie suggested that the village charge an extra \$25 for the plan review versus \$25 per hour for the plan reviews. Mayor Boggs read the proposed ordinance for introduction. A public hearing will be held next month. Mr. Richard Adkins questioned why the village did not have their own building inspector and Alderwoman Mathies responded to that question that due to new laws for certification that hiring a consultant part time better meets the village's needs.

Item #5 – Amend 2015-2016 Budget Mayor Boggs indicated that the CPA sent an amended budget on May 18. She stated the village was over budget in many areas some due to the DHH violations that the village incurred from the previous administration. From January 2015 the village has had to spend a great deal of time and money addressing these violations, hence this has caused certain line items to be over budget. The last violation is the backflow prevention program which is costing the village \$8000-\$9000 range. She noted there was no choice in the matter of addressing these issues. Mayor Boggs also noted that the village had to replace a lift station with an unexpected \$35,600 repair. She indicated that the village is required to amend their current budget at the end of the fiscal year. A discussion followed. Mr. Talley addressed a mandatory amendment and a voluntary amendment. Alderwoman Mathies requested this be addressed at the special meeting on June 27th. A further discussion followed. Alderman Willie suggested that we make an additional copy of each purchase order to be kept in a separate folder for alderman review. Alderman Willie made a motion to table the amending of the budget until the June 27th meeting. Alderwoman Lee addressed an upcoming lawsuit and whether money needed to be included in the budget and Mr. Talley addressed this concern. Alderman Willie stated that he had a motion on the floor to table the amending of the budget. The motion was seconded by Alderwoman Mathies and the motion carried *(3 yeas; 0 nays)*.

Item #6 – Introduction of 2016-2017 Budget Mayor Boggs stated that attached to the agenda was a copy of the budget message and the proposed 2016-17 budget was available for review. If anyone

who would like a copy of the 2016-2017 budget, notice has been placed in the St. Tammany Farmer that a copy is available at Town Hall. The introduction of the budget was made by Mayor Boggs and a public hearing will be held on June 27th.

Item #7 – Audit Engagement Letter Mayor Boggs stated we have received notice from Griffin & Furman our current auditor of the audit engagement letter with the same price as last year's audit. Alderman Willie made motion to approve the engagement letter from Griffin & Furman. There was no second to the motion. Alderwoman Lee said she thinks we should look at some other bids before we accept the offer. Mayor Boggs stated she had looked at some other auditors and compared what we have paid other auditors in the past. A discussion followed. After further statements from Alderman Willie to approve Griffin & Furman, Alderman Willie then made motion again to accept the engagement letter from Griffin & Furman, with no second to the motion. He reviewed the quality of services that have been provided by this company. Mr. Wendel Sams addressed the board. Alderman Willie again addressed the board. Alderwoman Mathies commented on the village obtaining pricing from other auditors and made a motion to table the item and it was seconded by Alderwoman Lee. The motion carried. (2 Yeas, 1 Nay - Willie)

Mayor Boggs stated that she needed to return to Item #5 which is the introduction of the 2016-2017 budget and she read the ordinance. Mayor Boggs stated that this is an ordinance adopting our 2016-2017 budget, an operating budget of revenue and expenditures for the fiscal year beginning July 1, 2016 to June 30, 2017. She informed it will be a budget by an ordinance.

Announcements: Alderman Willie addressed Mr. Sam's question stating that we are still looking into getting street lighting for Village Farms and we are looking to see where that money will come from. He noted that lights that are not working need to be reported to the village.

Alderwoman Lee mentioned the upcoming free movie night event on June 18th at 7:00 pm. Alderman Willie stated how great the first movie night event turned out with free popcorn. People can purchase drinks or bring their own drinks.

Attorney Talley addressed the tabled appointment with the auditor and the signing of the engagement letter, and that by taking that position it now will need to be addressed at the special meeting. Alderwoman Lee stated that she is in agreement with that.

Mrs. Betty Myers spoke that on June 1st she received a call saying that they did not have any water at home. Mrs. Meyers informed that when she returned home she called Town Hall and received the after-hours recording stating to call Mr. Roth. Mrs. Myers stated she called him after 10:00 pm but could not reach him. Mrs. Myers said that she received a call from him the next day at 9:30 am. Mrs. Myers stated that she called Alderman Willie and Alderwoman Lee. She informed that both she and her husband are sick and they were without water the entire night. She called Town Hall the next morning at 8 o'clock. She spoke with Diane Sanders who sent someone to fix the problem. Mrs. Myers noted that Mayor Boggs did come over to her home to apologize. She was not going to address this but wanted everyone to know of this problem.

Mr. Feske spoke asking that the Board of Alderman look at the budget next year with all the road work coming that is going to affect revenue 10% to 50%. Mr. Feske also stated he would like all Folsom business owners to make a formal request to have most of road work done at night. Mayor Boggs responded by stating that she has been in touch with Allison Schilling from DOTD concerning this issue. DOTD has stated that they have it slated for the summer time versus during the school year and would give consideration to night work.

Mrs. Donna Alford asked if the village had information concerning land surveying that would get her out of the flood zone. Mayor Boggs stated that is something that the village will have to address by the adoption of the new FEMA maps. She thanked Mrs. Alford for bringing that to our attention.

Alderman Willie acknowledged the Village Police Department, stating what an awesome job they are doing in regards to promptness, courtesy, etc.

Adjournment: There was a motion to adjourn the meeting by Alderman Willie, seconded by Alderwoman Mathies and the motion carried. (3 yeas; 0 nays)

Respectfully submitted,

Bettye M. Boggs, Mayor

I attest that the above is a true and correct copy of the minutes taken at the General Meeting held at Town Hall on June 13, 2016.

Attest:

Andree Core, Municipal Clerk