

CHAPTER 17

“AN AMENDMENT TO CHAPTER 17 OF THE FOLSOM CODE OF ORDINANCES TO INCLUDE REGULATIONS PERTAINING TO METAL BUILDING FACADES”

BE IT ORDAINED by the Mayor and Board of Aldermen of the Village of Folsom, State of Louisiana that the following regulations be established pertaining to:

METAL BUILDING FACADES

Section 17.3 Purpose: The purpose of this ordinance is to protect and conserve the values of land and buildings throughout the community and to enhance community character and appearance through the establishment of reasonable standards of design for commercial areas within the Village of Folsom.

Through passage of this ordinance, in conjunction with related Village ordinances, the Village will strengthen the commercial character of Folsom while also conserving real estate values.

Section 17.4 Minimum Facade Requirements: Newly constructed metal clad buildings used for commercial purposes must include a facade (“ie: exterior face of the building) area that is no more than twenty percent (20%) metal by area (measured in square footage”). The remaining eighty percent (80%) facade area not including windows, shall be covered or dressed with other acceptable building materials such as brick, wood, masonite boards, stucco, or a combination of the above as approved by the Village building official. These requirements also include existing metal clad buildings used for commercial purposes that require a building permit for additions or renovations exceeding \$5,000.

Applicability and exceptions: The minimum requirements for metal building facades will only apply to those parts of metal building facades that face, in whole or in part, onto public streets and are adjacent to such public streets. This requirement applies only to building constructed for commercial purposes only.

BE IT ORDAINED, that this amendment to Chapter 17 of the Folsom Code of Ordinances shall take effect on and after its promulgation. Folsom, Louisiana this 11<sup>th</sup> day of October, 1999.

FOLSOM PLANNING COMMISSION  
 Approved  Denied  
As per Planning Commission Meeting held August 10, 1999.

Diane Sambola  
Diane Sambola, Acting Chairman

Willie Richardson Jr  
WILLIE RICHARDSON, JR., Alderman

Gerald Sambola  
GERALD SAMBOLA, Alderman

David Pittman  
DAVID PITTMAN, Alderman

Approved:  
Marshall Brumfield  
MARSHALL BRUMFIELD, Mayor

CERTIFICATE

I, Joyce Core, certify that the above and foregoing is a true and correct extract of the minutes of the regular meeting of the Village of Folsom held at Town Hall in the Village of Folsom, Louisiana on the 11<sup>th</sup> day of October, 1999. Present: Marshall Brumfield, Mayor, Willie Richardson, Alderman, Gerald Sambola, Alderman, David Pittman, Alderman. All present voted yea and there were no nays.

JOYCE CORE, Municipal Clerk  
Joyce Core

**“AN AMMENDMENT TO CHAPTER 17 OF THE FOLSOM CODE OF ORDINANCES TO INCLUDE REGULATIONS PERTAINING TO SIGNS.”**

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Village of Folsom, State of Louisiana that the following regulations be established pertaining to:

**SIGNS**

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17.501 SIGNS-----GENERAL

A. Purpose--The purpose of these regulations is to provide uniform, comprehensive sign standards which promote a positive Village image reflecting order, harmony and pride and thereby strengthening the economic stability of Folsom's business, cultural and residential areas. These regulations are necessary to insure the public's safety by eliminating unsafe, confusing and distracting signs that may be a hazard to motorists or pedestrians. In addition, a positive visual environment has traditionally been a part of Folsom's small town attraction and these regulations will help to continue and supplement that tradition.

For these purposes, it is declared that the regulation of signs within the corporate limits of Folsom is necessary and in the public interest. Objectives to be pursued in applying specific standards are as follows"

1. To protect the residential nature of residential neighborhoods;
2. To protect the motoring public damage or injury to themselves or others caused by excessive sign distractions or obstructions;
3. To protect and enhance property values throughout the Village by promoting a Positive image;
4. To assure that all signs in terms of size, height, location, and coloring are properly Related to the adjacent land use character and zoning district.
5. To restrict lighting from signs from causing a nusience to residential areas;
6. To identify individual businesses, residential, and public uses without creating Unsightleness, confusion, and visual obscurity of adjacent businesses;
7. To assure that signs are properly located, built and anchored in a manner that does Not add to or cause a public safety hazard brought about by high winds, electrical Hazards and lack of visibility on or near public thoroughfares;
8. To enhance the Village's traditional small town character and charm.

B. Relation to Building and Zoning Codes

1. In order to further coordination between Village development codes, Signage information will be indicated on building permit applications When such information is available. If signage information is not yet available, building permit may be issued contigent upon receiving signage information.
2. If signage information becomes available after a building permit is Already issued, such information will be turned into the Building

Official for approval before erecting such signs.

C. General Provisions: Extent of Ordinance

1. This Ordinance **does not**, in general, change the texture, color, or material of Signs.
2. Size of signs (square footage) is generally not restricted, except for signs in Residential districts and height of signs.
3. Signs attached to buildings (roof, projecting, marquee signs, etc.) and on Windows are not restricted as to size and number.
4. The height of signs, location of signs on the property, number of on-and-off Premise signs, illumination and safety of signage is controlled.
5. Public signs: In order to set an example for others to follow, and to help Eliminate traffic confusion and clutter, public informational and directional Signs shall be thoughtfully and carefully located on the right-of-way. In Order to reduce the great number of these signs, coordination and consolidation must be considered by public bodies. Where feasible public Signs located at intersections will be consolidated onto one or two signs.

17.502 DEFINITIONS

Abandoned Sign. A sign which is dilapidated beyond repair of one in which the business Or event identified by the sign is no longer operating.

Advertising Display Area. The advertising display surface area (copy area) encompassed within any regular geometric figure which would enclose all parts of the sign. The structural supports for a sign, whether they be columns, pylons, or a building, or a part thereof, shall not be included in the advertising area.

Banner Sign. Any sign intended to be hung either with or without frames, possessing characters, letters, illustrations, or ornamentation applied to paper, plastic, or fabric of any kind. National flags, flags of political subdivisions, and symbolic flags of any institution shall not be considered banners for the purpose of this Article.

Beacon Light. Any light with one or more beams, capable of being directed in any direction or directions or capable of being revolved automatically.

Bench Signs. A sign located on any part of the surface of a bench or seat placed on or adjacent to a public right- of- way.

Billboards. Any structure or portion thereof upon which are outdoor advertising signs which advertise, promote, or disseminate information not related to the goods, products

or services compromising a primary use on the premises on which the sign is located being either:

- A. Poster panels or bulletins normally mounted on a building wall or free-standing structure with advertising copy in the form of pasted paper or
- B. Multi-prism signs- same as above, the alternately advertising messages on One display area; or
- C. Printed or painted bulletins, where the advertiser's message is painted Directly on the background of a mounted or free-standing display area.

Changeable Copy Sign. A sign that is designated so that character, letters, or illustrations can be changed or rearranged without altering the face or surface of the sign. This shall also include the changing of copy on billboards.

Construction Sign. Any sign giving the name or names of principal contractors, architects, owners, and/or lending institutions responsible for construction on the site where the sign is placed together with other information included thereon.

Directory Sign. A sign on which the names and locations of occupants or the use of building or property is given. This shall include shopping centers, office buildings and church directories.

Erect. To build, construct, attach, hang, place, suspend, install, or affix and shall also include the painting of wall signs.

Freestanding. See definition for "Pole Sign" below.

Illuminated Sign. Any sign illuminated in any manner by an artificial light source.

Integral Sign. Memorial signs or tablets, names of buildings, and date of erection when cut into any masonry surface or when constructed of bronze or other incombustible materials mounted on the face of a building.

Location. Any lot, premises, building, structure, wall, or any place whatsoever upon which a sign is located.

Marquee Sign. Any sign attached to and made part of a marquee. A marquee is defined as a permanent roof-like structure projecting beyond a building wall at an entrance to a building or extending along and projecting beyond the building's wall and generally designed and constructed to provide protection against the weather.

Mobile Sign. A sign, such as an A-frame sign, which is moveable by a person without aid of a motor vehicle or other mechanical equipment.

**Monument Sign.** A freestanding sign (a) the sign area of which is constructed or connected directly on or to a sign support consisting of a concrete slab base or foundation of similar type of construction; or (b) which is of monolithic construction in which the sign's base or support is of uniform composition with the material comprising the sign area of said sign is directly affixed in or to the ground. Provided, however, that no sign the base, foundation or support of which consist in whole or in part of above ground poles, piers, piling or similar types of supports exceeding 18" in height measured above the ground shall constitute a monument sign.

**Multiple Use Identification Sign.** A sign stating the name of the group or development and the major tenants.

**Non-conforming Sign.** Any sign which does not conform to the regulations of this Article.

**Off-Premise Outdoor Advertising.** Any outdoor sign, display, figure, painting, drawing, message, plaque, poster, billboard, or any other thing which is designed, intended or used to advertise or inform, any part of which advertising or information content is visible from any place on the main travel way of the interstate system or any thoroughfare in the Village. The term "off-premise outdoor advertising," however, does not include signs advertising or identifying on-premise activities, and such on-premise advertising or identifying structures shall not be considered "outdoor advertising" structures for any purpose of this Ordinance.

**On-Premise Sign.** Any sign that disseminated information that directly relates to the use of the property on which is located and is not a separate and distinct use (but that does not include moveable signs added to vehicles and trailers.).

**Parapet.** That portion of a building wall that rises above the roof line.

**Person.** Any person, firm, partnership, association, corporation, company, or organization, singular or plural, of any kind.

**Point-of Sale-Sign.** Any sign which carries only the name of the firm, major enterprise, or products offered for sale on the premises, or a combination of these things.

**Pole(Pylon) Sign.** Any sign which is supported by structure(s) in or upon the ground and independent of support from any building, guy wire, fence, vehicle, or object. (Also referred to as free-standing, or pylon sign.)

**Political Sign:** Signs used to promote a particular candidate, political position or activity to the general public.

**Projecting Sign.** Any sign other than a wall sign affixed to any building or wall whose leading edge extends beyond such building or wall.

**Real Estate Sign.** Any sign which is used to offer for sale, lease, or rent the property upon which the sign is placed.

**Roof Sign.** The juncture of the roof and the perimeter wall of the structure.

**Sign Face.** The part of a sign including any border and trim, facing traffic moving in one direction, and built on one structure. For the purpose of this Ordinance, a sign face may include not more than one (1) panel to a face.

**Sign Height.** The height of a sign shall be defined as the vertical distance from the adjacent street grade or upper surface of the street curb to the highest point of either the sign or sign structure. Elevated roadways shall not be used to measure height.

**Sign Owner.** The person receiving the benefit from the sign and/or the property owner.  
**Signs.** Any surface, fabric, device, or display which bears lettered, pictorial, or sculptured matter, including forms shaped to resemble any human, animal, or product, designed to convey information visually and which is exposed to public view. For the purposes of this Code, the term "sign" shall include all structural members. A sign shall be construed to be a display surface or device containing organized and related elements composed to form a single unit. In cases where matter is displayed in a random or unconnected manner without organized relationship of the components, each such component shall be considered to be a single sign.

**Skid Mounted Sign.** (Also same as portable sign, trailer sign.) A skid mounted (or trailer mounted) sign, with or without wheels, for use with or without changeable lettering.

**Snipe Sign:** A sign, other than a real estate sign, garage sale sign or political sign displayed in conformity with the provisions of this Ordinance, which is tacked, nailed, posted, glued or otherwise attached to trees, poles, stakes, fences, or to other like objects.

**Street Banner:** Any banner sign which is stretched across and hung over a public right-of-way.

**Temporary Sign:** A sign which disseminates information but is approved by the Building Official for a 14 day period only, after which the sign must be removed.

**Thoroughfare:** Any street, expressway, freeway, highway or railway in Folsom.

**Trailer Sign:** Any sign mounted on a vehicle normally used as a trailer or as a vehicle and used as advertising or for promotional purposes. This sign is portable and may be approved for temporary use only.

**Useable Wall Area:** The exterior wall or surface area of a building or structure that excludes doors and windows.

**Wall Sign.:** Any sign painted on or attached to and erected parallel to the face of, or



erected and confined within the limits of, the outside wall or building and which displays only one advertising surface.

Window Sign: Any sign placed inside or upon a window facing the outside and which is intended to be seen from the exterior.

17.503.

#### PROHIBITED SIGNS-GENERAL

1. Signs which by reason of their size, location, movement, content, coloring, or manner or illumination, may be confused with traffic control signs or signals, or the light of an emergency or road equipment vehicle, or which hide from view any traffic or street sign, signal or device.
2. Signs employing confusing motion; which employ motion in such a manner as to obstruct or interfere with a driver's view of approaching, merging or intersecting traffic, or as a traffic signal, device or sign.
3. Signs with flashing, blinking, or traveling lights, regardless of wattage, which are located within 30 feet from the edge of the street pavement. Signs or devices which utilize intense flashing lights, spotlights, floodlights or any type of light which may impair vision, cause excessive glare, or otherwise interfere with any driver's operation of a motor vehicle will be prohibited in any location.
4. Signs which bear the words, "Stop", "Go Slow", "Caution", "Danger", or similar words which may be confused with traffic signs.
5. Signs which contain certain words, statements, or pictures which would be considered obscene, indecent, or immoral by local community standards.
6. Any signs or supports, other than those signs and supports permitted or required by governmental authority, or, for which special permission has not been obtained from the Village or State, which are located on or across public right-of-way(including public parks and property) or that may impair visibility at intersections.
7. Signs which are considered unsafe or abandoned.
8. Balloons and gas-filled objects which are of an unusual nature or size (in which case special permission to use such objects shall be obtained from the (Building Official).
9. Off-premise signs and billboards, except those legally permitted by the Village of Folsom and in compliance with signage rules prior to the adoption of this Ordinance.
10. Billboards and off-premise signs not meeting the requirements of Section VI.

11. Signs which do not comply with the sign restrictions and applicable to the zoning district in which such signs are located.
12. Signs not meeting the Village's Building or Electrical Codes.
13. Any non-flashing mobile or temporarily allowed portable sign not permitted by the Village or within 10 feet of the edge of the street pavement.
14. Snipe Signs, which are generally added to telephone poles, street trees, etc.
15. Portable, skid-mounted, mobile, and trailer signs, except those permitted by the Village.
16. Rooftop signs which are directly above or on top of the roof or parapet of a building.
17. Signs over utility easement.
18. Pole or freestanding signs that exceed the number(per property or building) Allowed by this Ordinance. There shall be only one freestanding sign per building or per business center, but such sign may be in sections and may have the name of each occupant in a business center, office complex, etc. There may be one such sign per street frontage adjoining the business or property concerned.

In addition to the freestanding sign (pole sign) each individual business may install a sign flat against the wall of their business or such attached sign may project out from their building. In the case of projecting sign, an eight (8) foot minimum clearance from the sidewalk or public way to the lowest extremity of the sign is required. (There is no limit on window signs.)

19. Search lights.

17.504.

#### COORDINATED SIGNAGE REQUIRED

1. Neighborhood business centers, shopping centers and commercial, industrial or office structures which have single or multiple ownership or tenants shall coordinate there signage. (Multiple use identification signs- See Definition #1B.)

2. Public agencies, including the State, Parish, and Village, will also coordiante public signs of like purpose and location onto one sign.

17.505. ABANDONED, UNSAFE, OR DAMAGED SIGNS

A. All unsafe or damaged signs shall be removed or repaired within 10 days of receiving written notice from the Building Official. Such notice shall be by certified mail or hand-delivered to the owner or agent of the property or of the sign. In cases where this type of delivery is not possible, the sign itself shall be posted with a 10 day notice and such notice shall be photographed on the sign.

B. All abandoned signs and their supports shall be removed within 30 days of receiving written notice from the Building Official as per item "A" above.

a. All political campaign signs on private property shall be considered abandoned if they have not been removed within 20 days after an election. The Village shall have the authority to remove such signs without written notice to the sign owners if such signs are not removed within the 20 day period. Such signs are not allowed on public property and may be removed immediately by the Village.

C. If no remedial action is taken to repair or remove signs in the appropriate time frame stated above, then the Village shall remove such signs and charge the costs of removal of the sign on the property owner and such documented costs shall be paid by the owner. The Building Official or his representative shall have the authority to issue tickets to the sign owner in such cases. (See Section X.E.)

#### 17.506. SIGN REQUIREMENTS BY ZONING DISTRICT

##### A. Restricted Zones (all residential zones)

##### 1. Permissible signs in residential districts shall be limited to:

a. signs relating to a permissible home occupation. The signs shall be non-illuminated and non-flashing and no larger than allowed by the Zoning Ordinance or two (2) square feet in area, five (5) feet maximum height, whichever is greater.

b. public signs relating to traffic, safety and informational purposes.

c. subdivision identification signs.

d. sign accessory to a permissible commercial establishment, provided that these signs are only dimly illuminated and not flashing, do not pose a nuisance to residential structures, and are no larger than 10 square feet in area.

e. temporary signs of no more than 10 square feet in area relating to the sale or lease of property, garage, yard sales, elections, or construction, and located on the property affected (not on public right-of-way).

f. churches, public and semi-public buildings, hospitals and institutions may have bulletin board signs and identification signs of no more than 10 square feet in area.

These signs may not be flashing but may be illuminated if light is focused directly onto sign or if sign is dimly lit.

All other signage shall be prohibited.

2. Sign height in these districts shall be limited to 10 feet except as otherwise noted, measured from ground level at the sign base.

**B. Business Districts**

1. All signage specified in Part V.A. above shall be permissible. All other types of signage shall be allowed in Business Districts, except for the following:

- a. restrictions specified in Section III, Parts A& B.
- b. off-premise signs, including billboards.
- c. flashing, blinking signs, regardless of location on the lot.
- d. portable, trailer signs, and vehicle signs.
- e. mobile signs.
- f. temporary signs that are not permitted by the Village.
- g. freestanding or pole signs other than one per commercial building (per street frontage).

C. Institutional Districts: The same restrictions apply here as to item "B" above, Business Districts.

**D. Industrial Districts:**

1. Signs allowed in the Residential and in the Business Districts will also be permitted in the Industrial District.
2. Height shall be limited to no more than 35 feet (to top of sign).

**17.507 OFF-PREMISE SIGNS**

A. Off-premise signs and billboards are not permitted within the corporate limits of Folsom. However, the Village may provide for a special location or two on which signs and banners announcing community and non-profit events may be announced. Use of this location by one entity shall continue for no more than 30 consecutive days. The entity using the location to announce a community event must provide their own sign.

## 17.508 TEMPORARY SIGNS

**\*\* A. Temporary signs are those that generally are not allowed by this Ordinance, but which may be displayed for periods of no more than 14 consecutive days upon receiving written prior approval from the Building Official.**

**B. Temporary signs that may be approved shall be limited to:**

**1. Banner signs that announce special events relating to public purposes, charity, non-profit entities or tourism. Such signs, approved by the Building Official, may be erected across public streets or in a designated location.**

**2. Portable, mobile, or trailer signs that display grand openings or "special events", aside from sales.**

**C. It should be noted that this Ordinance allows many types of temporary signs that do not need prior approval from the Building Official. An example would be a business that announces a special sale with a temporary sign on their building or on an approved pole or mobile sign. Such signs do not need prior approval. Real estate, contractor signs, and political campaign signs are also examples of temporary signs that do not need prior written approval from the Village when installed according to the guidelines of this Ordinance.**

**\*\* Temporary signs that are not attached to buildings and that are on mobile displays may be approved for periods of up to 14 consecutive days for any 1 business. No one business then may display temporary signs for more than 14 days per calendar year.**

**D. Political campaign signs are all considered temporary and must be removed within 20 days after an election. These signs are not allowed on public right-of-way, public buildings, public parks, utility poles, or on public trees and may at any time be removed from the public property by the Village.**

**1. Before signs are installed prior to an election each candidate which seeks to install signs within the corporate limits will post a \$200.00 bond with the zoning clerk at Village Hall. Such bond will be held by the Village in escrow and returned to the candidate after the election if the candidate removes his/her own campaign signs within 20 days after the election.**

## 17.509

### SIGNS FOR WHICH A PERMIT IS NOT REQUIRED

**A. Sign permits and approval from the Building Official's office is not required for**

the following types of signs.

1. Public signs relating to traffic, warning, or information purposes.
2. Indoor signs or window signs (inside or out)
3. On-premise signs attached to any commercial or industrial building where such buildings are not located within residentially zoned districts, and are not prohibited or rooftop signs.
4. Political campaign signs that are on privately owned property and are within size limitations allowed in that zonig district.
5. Real estate sale signs, temporary construction signs, construction signs, garage and yard sale signs on private property and within size limitations allowed.
6. Flags of any governmental entity that are set back from the right-of-way at least 20 feet (must be permitted if used for commercial promotion).
7. Fuel pump pricing signs that are attached to an approved pole sign, on gas pumps, or attached to overhead canopy structures.
8. Menu boards for drive-thru food establishments.
9. Private traffic direction signs located off of the public right-of-way and not exceeding 5 square feet in area per sign (e.g. "exit", "entrance" signs).
10. Non-illuminated home occupation signs not exceeding 2 square feet in area.

B. Although sign permits are not required for all signs, all restrictions and guidelines of this Ordinance must be followed as to appropriate sign location, height, size, etc. The Building Official may still require signs that do not require a permit be removed or altered if they do not meet the requirements of this Ordinance.

C. If anyone is unsure of the need for a sign permit, the Building Official's office should be called before installing the sign.

#### 17.510 NON-CONFORMING SIGNS;

A. In order for this Ordinance to have its intended effect of improving safety and reducing clutter, certain types of non-conforming signs will be removed over a period of time as provided below:

1. Signs which have been erected in violation of a previously existing ordinance shall not, by virtue of the adoption of this Ordinance, become legally non-conforming. Such signs shall immediately be removed by the owner or be brought into conformance

with this Ordinance.

2. Signs which have been abandoned, are considered unsafe, or are illegally located on public property shall immediately be removed or repaired by the owner and brought into conformance with this Ordinance.

3. Mobile, portable, skid-mounted and trailer (vehicle) signs shall immediately be brought into conformance with the Ordinance in relation to their location on the property on and off of the public right of way and shall go through the Village's sign permit process within 60 days if such signs are to be legally continued.

4. All portable, skid-mounted, mobile and trailer signs which are used on a rental basis must be removed or brought into compliance by erecting such signs in a legal manner and on a permanent structure.

5. Signs which become non-conforming and do not meet the provisions of this Ordinance because of height or size only shall be allowed to remain and, therefore, become legally non-conforming.

6. Off-premises/billboard signs legally installed in the Village corporate limits prior to the adoption of this Ordinance may remain. If such signs are damaged or in need of major repair, they shall be removed rather than replaced. Those signs not legally permitted by the Village prior to this Ordinance must be removed.

7. No legally non-conforming sign may be enlarged or altered to increase its non-conformity with this Ordinance.

B. Village Staff or their representatives must lof all non-conforming signs and determine what schedule must be followed in having such signs removed or altered to conform with this Ordinance.

1. After inventory and logging of all signs which are non-conforming, the owners or responsible parties for such signs shall be notified by the Village of the time schedule applicable for such signs to be brought into conformance with this Ordinance.

#### 17.511 SIGN ORDINANCE ADMINISTRATION, REVIEW, AND FEES

##### A. Building Official as Administrator

1. The office of the Building Official shall be responsible for the proper administration, interpretation and enforcement of this Ordinance.

##### B. Application and Fee for Sign Permit

1. An application for a sign permit shall be made by the owner or tenant of

the property on which the sign is to be located, or by his authorized agent, or by a sign contractor. (See Section VIII for sign not requiring permits.

2. Application shall be made on the forms designated by the Building Official at any time before a sign is erected or placed. A proper log and record of fees collected shall be kept by the Building Official's office.

3. A sign application form must be completed and obtained for each sign for which approval is sought. For the purposes of this Ordinance, one freestanding pole or monument sign with several businesses listed on it shall constitute only one sign.

The Building Official shall inspect each sign for which a permit is obtained.

4. Sign permit fees shall be as follows:

\$75.00 per permanent sign regardless of size

\$25.00 per temporary sign (as defined herein) regardless of size.

Civic and charitable organizations shall be exempt from the above fees for use of approved temporary signs when such signs are used in pursuit of a civic or charitable non-profit purpose.

*Note: Changing a sign "face" only, onto a existing, legally permitted sign structure, when such sign or structure has not been relocated or altered in size, shall not be considered a new sign requiring a permit from the Village.*

5. Any sign that is to be rebuilt or relocated due to "Acts of God" or other types of damage beyond the control of the owner, must receive sign permits before such sign is rebuilt or relocated. This is done so that the Building Official can determine the conforming status of the sign before it is rebuilt or relocated. When such "Acts of God" have caused a conforming or legally non-conforming sign to be rebuilt or relocated, sign permit fees shall not be collected.

#### C. Appeals/Board of Adjustments

1. Any Village official, public or private organization, or person may appeal a decision of the Building Official's concerning the proper administration and/or interpretation of this Ordinance.

2. Such appeal shall first be directed to the Building Official for reconsideration. Further appeals may be brought to the Zoning and Planning Board, which may override, by majority vote, a decision or interpretation of the Building Official.

#### D. Enforcement and Fines



1. Signs newly erected or places in an improper manner or location must have the infraction corrected, or the sign removed, when receiving certified written notice or personal delivery of notice from the Building Official's office. No notice is required before the Village removes signs from public right-of-way.

2. Sign owners or their agents may be fined \$500.00 for an infraction not corrected within the time period allowed. Any owner or agent so fined must correct the infraction cited or is subject to further charges cited in Item #3 below (in addition to the \$500.00).

3. If not corrected by the owner or agent, the Building Official's office, or its chosen representative, may correct such an infraction or remove a sign at the expense of the sign owner or agent. Documented expenses correcting a sign infraction will be sent to the owner for reimbursement to the Village. Such expenses that are not paid within 30 days by the owner or agent will be filed as a lien against the real property upon which such costs were incurred and said cost will be collected in the same manner as property taxes. **If tenants or owners or their agents have an outstanding sign infraction to be corrected or fine that is due to the Village, such tenant or owner may be denied access to Village utility services when such new service is applied for.**

4. The Building Official, or his chosen representative, may issue a ticket to the offending party for an infraction of the sign ordinance. Such infraction shall be a misdemeanor and subject to \$500.00 fine plus court costs when collected by the Court. No prior written notice will be required for a second infraction of the same type at the same location. The Building Official's office shall require the infraction to be corrected immediately or may have the infraction corrected himself (as per item #3 above).

#### E. Maintenance of Sign and Adjacent Areas

1. All signs and the premises surrounding them shall be kept free (by the owner or tenant) and clear of safety and health hazards, rubbish, high weeds and grass. Failure to maintain this area will result in the responsible party being subject to Village fines as specifies by part "D" above.

#### F. Validity and Seperability

Should any section or provisions of this Ordinance be declared unconstitutional or invalid, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other, than the part so declared unconstitutional or invalid.

It shall be understood that where similar provisions are covered in other ordinances, the provisions of this Ordinance shall prevail, unless agreed upon otherwise by the Village Mayor (Administration).

*BE IT ORDAINED that this amendment to Chapter 17 of the Folsom Code of Ordinances shall take effect on and after its promulgation. Folsom, Louisiana this 11<sup>th</sup>*

*Day of October 1999.*

Willie Richardson, Alderman

Gerald Sambola, Alderman

David Pittman , Alderman

Approved:

Marshall Brumfield, Mayor

### **CERTIFICATE**

I, Joyce Core certify that the above and foregoing is a true and correct extract of the minutes of the regular meeting of the Village of Folsom held at Town Hall in the Village of Folsom, Louisiana on the 11<sup>th</sup> day of October 1999. Present: Marshall Brumfield, Mayor, Willie Richardson, Alderman, Gerald Sambola, Alderman, David Pitman, Alderman. All presented voted you and there were no nays.

Joyce Core, Municipal Clerk