



**Northlake Homeless Coalition (NHC)**  
St. Tammany Parish Government, 5<sup>th</sup> Floor Conference Room  
520 Old Spanish Trail, Slidell, LA

**April 11, 2018**  
**1:30 PM – 3:00 PM**  
**NHC General Membership Meeting**

**Agenda**

- I. **Welcome/Introductions** – Be sure to sign-in!
  
- II. **NHC Business**
  - A. CAAS Report – Jesse Doctor 1:40 – 1:45 pm
  - B. Point-in-Time Report – Erin Matheny 1:45 – 2:10 pm
  - C. CoC Program Overview – Amanda Mills 2:10 – 2:25 pm
  - D. CB Scorecard – Amanda Mills 2:25 – 2:50 pm
  
- III. **Housing Opportunities and Agency Announcements – Membership**
  
- IV. **Adjourn**

**CONTACT INFORMATION**

Northlake Homeless Coalition – Amanda Mills, Executive Director, [amills@northlakehomeless.org](mailto:amills@northlakehomeless.org),  
985.626.6681, P.O. Box 53, Mandeville, LA 70471  
Northlake HMIS Data Project – Erin Matheny, Director, [erin.matheny@southeastern.edu](mailto:erin.matheny@southeastern.edu),  
985.549.5373, SLU Box 10509, Hammond, LA 70402

## Northlake Homeless Coalition General Membership Meeting

April 11, 2018

Name [PLEASE PRINT]	Agency Name [PLEASE PRINT]	Phone Number	Email Address <small>(Indicate if you would like to be added to the NHC mailing listserve and receive future announcements from the NHC.)</small>	Area Served
JEFF Bilkoat	Volunteers of America	985-637-8792	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve. jbill90@Yahoo.com	___ St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
Melvin Andrews	Volunteers of America	504 347 3605	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve. MelvinAndrews@aol.com	___ St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
Sean Bun	NHC	905-586-6704	<input type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
Erin Matheny	Northlake HHS Data Project / SLV	905.549.5373	<input type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
KAR ZARINSKI	NAMI St. Tammany	985 624-4129	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany ___ Washington ___ Livingston <input checked="" type="checkbox"/> St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena ___ All five
Corey Bordebn	STP CAA	985-616-2070	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany ___ Washington ___ Livingston ___ Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
Carshy Faelan	Northlake Homeless Coalition	985 6291516	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany <input checked="" type="checkbox"/> Washington ___ Livingston <input checked="" type="checkbox"/> Tangipahoa ___ St. Helena <input checked="" type="checkbox"/> All five
Dorothy Showers	Tangipahoa Parish Government	(985) 748-8474	<input type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	___ St. Tammany <input checked="" type="checkbox"/> Washington ___ Livingston <input checked="" type="checkbox"/> Tangipahoa <input checked="" type="checkbox"/> St. Helena ___ All five

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Roy McLashlin	STP GOV CAA	985-646-2090	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve. rymclashlin@stpgov.org	<input checked="" type="checkbox"/> St. Tammany <input type="checkbox"/> Washington <input type="checkbox"/> Livingston <input type="checkbox"/> Tangipahoa <input type="checkbox"/> St. Helena <input type="checkbox"/> All five
Shannon McNeil	Southeast Regional Medical Ctr	985 705-7678	<input checked="" type="checkbox"/> I want my email address to be added to the NHC mailing listserve. smcneal5@gmail.com	<input checked="" type="checkbox"/> St. Tammany <input checked="" type="checkbox"/> Washington <input type="checkbox"/> Livingston <input type="checkbox"/> Tangipahoa <input checked="" type="checkbox"/> St. Helena <input type="checkbox"/> All five
Steam LHVWm	VORSTRA	985 614.0480	<input type="checkbox"/> I want my email address to be added to the NHC mailing listserve.	<input type="checkbox"/> St. Tammany <input type="checkbox"/> Washington <input type="checkbox"/> Livingston <input type="checkbox"/> Tangipahoa <input type="checkbox"/> St. Helena <input type="checkbox"/> All five
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## Northlake Homeless Coalition

General Membership Meeting Minutes

February 14, 2018

Northshare Building  
807 N. Columbia Street  
Covington, LA

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### Meeting Attendees:

<b>Name</b>	<b>Agency / Affiliation</b>
Carter, Lori	Northlake Homeless Coalition
Doctor, Jesse	Northlake Homeless Coalition
Jackson, Toni	LAUMC
Jackson, Carolyn	Northlake Homeless Coalition
Mills, Amanda	Northlake Homeless Coalition
Showers, Dorothy	Tangipahoa Section 8
Doughty, Shannon	Tangipahoa Section 8
Lovern, Jeanne	Volunteers of America GNO
Zarinski, Kat	NAMI St. Tammany
Matheny, Erin	Northlake HMIS
Jones, Demetrius	Northlake HMIS
Eastridge, Cheri	Safe Harbor
Rich, Jason	Louisiana Health
Roberts, Jan	NAMI St. Tammany
Villars, Alyson	St. Tammany Parish Health and Human Services
Populus, Tammy	Northlake Homeless Coalition

- I. **Call to Order:** The meeting was called to order at 1:32 PM by Amanda Mills of the Northlake Homeless Coalition. Housekeeping rules for Northshare were read aloud. Each attendee introduced themselves and their represented organization.

## II. Northlake Homeless Coalition (NHC) Business

### A. HMIS Report

Erin Matheny presented the report from August through January. (NHMIS Fact Sheet for reference). Thirty-four programs from thirteen agencies are currently participating in the Northlake HMIS Project. 2018 Point-In-Time data collected is, at the moment, being entered and organized in preparation for a final submission to HUD. This information is projected to be finalized and released at the end of March 2018.

### B. 2017 CAAS Year in Review

Ms. Mills presented the year in review for the CAAS project:

- a. Statistics on how many were served (Printout for reference)
- b. No in-person outreach conducted between January 2 and February 5 due to Point-In-Time and existing case consolidation. Full assessments on newly identified unsheltered homeless clients are scheduled.
- c. Increase in client population living in transitional housing is due to increased CAAS presence in transitional shelters.

-Jan Roberts asked about emergency assistance measures for the parish. Ms. Mills responded that emergency assistance is not a function of the NHC, rather that it is funded through the state in the form of Homeless Prevention and Rapid Rehousing programs. Cheri Eastridge further clarifies that state emergency funds do not finance any emergency shelters in the Florida Parishes. Ms. Mills states that the NHC is always attempting to connect to emergency assistance organizations.

-We will send an email on CAAS information to the group.

### C. Community Benchmarks Scorecard

Ms. Mills presented the Community Benchmarks Scorecard to the group.

- a. Each metric of the scorecard is explained to the group – see attached.
- b. PSH and RRH analysis – dedicated funds for these target populations
- c. An evaluation of areas of improvement on certain metrics for 2018
- d. The NHC General Membership will vote on the metrics and performance targets of the Community Benchmarks Scorecard. Agencies and individuals must register to be part of the NHC General Membership. Based on the existing Community Evaluation Process, agencies will have one representative (vote) in the General Membership.

-Alyson Villars inquired as to how other CoC regions compare in performance to the Florida Parishes. Ms. Matheny states that such comparative data has not been publicly published. Ms. Mills also offers that, in the past, HUD set the system-wide performance measures, but there is no aggregate data at this time.

#### **D. Executive Director's Report**

Ms. Mills seeks to address the anonymous accusation that NHC phone response is slow by expanding intake hours during the weekday. She also announced that a necessary restructure of the NHC governance structure is being discussed by the board of directors and will undergo the community evaluation process.

-Ms. Roberts suggested alternate methods of accomplishing this goal as opposed to the HUD Technical Assistance route: a community facilitator for the transition such as Northshore Community Foundation.

### **III. Housing Opportunities and Agency Announcements**

Ms. Mills inquired as to any housing opportunities or agency announcements from the represented organizations.

Ms. Villars suggested a reevaluation of the intake pause for outreach (such as the one in January 2018).

#### **IV. Adjournment**

There being no further business, the meeting was adjourned at 2:42 PM by Ms. Mills.

Alyson Villars wants us to add Outreach Location Services to website