



Northlake Homeless Coalition FY2016 Permanent Supportive Housing Bonus Request for Proposals (RFP):

Option 1: Permanent Supportive Housing (PSH) Project for Chronically Homeless Individuals and Families

The Northlake Homeless Coalition invites all eligible organizations to submit a project application for a Permanent Supportive Housing project that will serve chronically homeless individuals and families in one or more of the Florida Parishes Region (Livingston, St. Helena, St. Tammany, Tangipahoa and Washington Parishes) and adhere to the Housing First program model. (Note: The project's ability to cover large portions of the CoC geographic area and ability to meet the homeless need in the community will be evaluated in the scoring of the project.) Eligible organizations consist of 501c3 nonprofit organizations and local and state units of government.

A total of \$111,257 is being made available for this project, with up to \$10,114 available in administrative funds and the remainder to be spent in rental assistance and supportive services budget categories OR leasing, operating and supportive service budget categories.

Application Deadline: All applications must be submitted in e-snaps (see below) by 8 pm on August 14.

Any organization submitting an application for this funding must agree to the following:

- Adherence to the regulations set forth in the Interim Program Rule (24 CFR Part 578).
- Participation in the Coordinated Access and Assessment System (CAAS), including an MOU agreement outlining the responsibilities of the Continuum of Care and the CoC-funded agencies.
- Current good standing as an NHC member agency or willingness to become an NHC Member Agency and adhere to the NHC Partnership Agreement, which outlines the roles of the CoC and the funded agency, including the annual agency fee currently set at a rate equal to 2.1% of the total CoC funding awarded to the agency.
- Agreement to serve chronically homeless individuals and families utilizing a low barrier entry Housing First Program model.
- Match Funding (cash or in-kind) for the project in accordance with the Interim Program Rule.

Adherence with the Housing First Program Model will be evaluated based on the following:

1. Clients will not be screened out based on the following:

- Having no or too little income
- Active or history of substance abuse

- Having a criminal record, with the exceptions for state-mandated restrictions
- History of domestic violence (e.g. lack of a protective order, period of separation from an abuser or law enforcement involvement)

2. Clients will not be terminated from the program based on the following:

- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Being a victim of domestic violence
- Any other activity not covered in a lease agreement

In order to apply for funding, you must submit a new project application in e-snaps, the electronic grants management system managed by HUD's Office of Special Needs Assistance Programs. The e-snaps system is used to apply for new and renewal funding and the annual performance report (APR) required for each project. It is imperative that funded organizations have the capacity to utilize the e-snaps system. The application should be submitted as a new application utilizing Permanent Housing Bonus funding. For more information on e-snaps, please visit the following: <https://www.hudexchange.info/e-snaps/>

For further questions or assistance with e-snaps, please contact Northlake Homeless Coalition Executive Director Amanda Mills at amills@northlakehomeless.org or (985) 626-6681.

****PLEASE NOTE THAT THE PROJECT APPLICATION IS NOT YET AVAILABLE IN e-SNAPS. WE WILL POST ON THE WEBSITE AND SEND AN EMAIL TO OUR LISTSERVE ONCE THE APPLICATION BECOMES AVAILABLE****

Before submitting a project application, all applicants should read the following:

- [FY 2016 CoC Program Competition NOFA:](#)
- [Project Application Detailed Instructions and Instructional Guides](#)

Any questions regarding this RFP may be submitted via email to amills@northlakehomeless.org.

Responses to questions submitted prior to 5pm on August 10 will be posted to the Northlake Homeless Coalition website. The Coalition will not respond to questions submitted after that date/time. Additionally, applicants will have the opportunity to ask any questions at the NHC General Membership Meeting scheduled on August 10, 2016.

All projects will be reviewed based on past performance and/or capacity and adherence to the Housing First program model. The evaluation tool used to score and select the proposal will be posted to the NHC website by August 10.